



Berkeley Police Department

NEIGHBORHOOD WATCH SIGN REQUEST

TO: Public Works Dept / Transportation Division
 FROM: Community Services Bureau, Berkeley Police Department
 RE: Neighborhood Watch Group SIGN REQUEST

NW Group Name:	Location (e.g. 2200-2299 Cedar St) & Cross Streets:
Block Captain's Name:	Block Captain's Phone Number(s):
Mailing Address:	Email address:
*Number of Signs:	*Number of Poles:

This Neighborhood Watch (NW) group has been approved by the Berkeley Police Department and is hereby certified active and eligible to apply for installation of new (or replacement) NW signs and posts from Public Works/ Transportation Division, 1947 Center Street, 3rd Floor, Berkeley, CA 94704.

Approved by: _____ Date: _____
 Berkeley Police Department Community Services Staff

**Sign Locations: If your group has a preference as to sign locations, please attach diagram. Although we are unable to guarantee preferred placement, the Traffic Engineer will consider your request.*

Transportation Division Staff Only:

Number of Signs Requested: _____ x \$100 = \$_____ <small style="text-align: center;">fee per sign/pole</small>	Total Due: \$_____	Method of Payment (circle one): Credit Card/Check (#_____)/Money Order Payable to: City of Berkeley Received by: _____ Date: _____
Proposed Sign locations confirmed with applicant prior to installation: _____(date)		
Work Order # _____ Issued _____(date) Approved by _____(TE)		
Comments:		

(Copy of completed form constitutes receipt for payment)

Police Department/Community Services
 2100 Martin Luther King Jr. Way
 Berkeley, CA 94704
 510.981.5806
 510.981.5819 (Fax)

Public Works/Transportation Division
 1947 Center Street, 3rd Floor
 Berkeley, CA 94704
 510.981.7010
 510.981.7060 (Fax)