



Rent Stabilization Board

Request for Mediation

M- _____

The Rent Stabilization Board offers mediation services to Berkeley landlords and tenants who need help resolving residential tenancy-related matters. Please do not request mediation unless you have first attempted to work the problem out directly with the other person. If you need help deciding whether mediation or the Rent Board’s petition process is better suited for your dispute, contact a Rent Board counselor in person or by telephone at the number listed above. Office hours are Mondays, Tuesdays, Thursdays and Fridays, 9:00 a.m. to 4:45 p.m., and Wednesdays, 12:00 p.m. to 6:30 p.m.

Person requesting mediation:

Name _____ Daytime phone _____

E-mail _____

Property Address _____ Unit No. _____ Zip _____

Availability of Person Requesting Mediation	
Weekdays, or Specific Dates	Times (allow at least two hours)

I am a: tenant subtenant master tenant owner property manager

Housing Counselor who assisted you: _____

Person you wish to mediate with:

Name _____ Daytime phone _____

Address _____ City _____ Zip _____

Email _____

This person is a: tenant subtenant master tenant owner property manager roommate

Brief description of the dispute:

I tried to resolve my dispute directly with the other party, but did not succeed. I give permission to the Rent Stabilization Board to contact the other party to schedule a mediation. I understand that a mediation will be scheduled only if the other party agrees. (Check here if the other party has already agreed to mediation:)

Signature _____ Date _____