



Memorandum

DATE: January 15, 2026
TO: Honorable Members of the Berkeley Rent Stabilization Board
FROM: DéSeana Williams, Executive Director
By: Aimee Mueller, Associate Management Analyst/Board Secretary
SUBJECT: Recommendation to modify the Board's 2026 Regular Meeting Schedule

Recommendation

That the Board adopt attached Resolution 26-03 modifying their regular meeting schedule for the 2026 calendar year.

Background and Need for Rent Board Action

At its December 18, 2025 regular meeting, the Board adopted Resolution 25-31 establishing their 2026 Regular Meeting Schedule. Prior to the Board's vote, the Board Secretary provided a list of proposed meeting dates that fell on the Board's regular meeting date which is the third Thursday of each month, unless that date falls on a major cultural or religious holiday.

In March and May of 2026, the third Thursday of the month falls on a religious holiday. For maximum transparency and public participation, the Board voted to select alternate meeting dates for those two months: Monday, March 23rd and Wednesday, May 20th. However, staff subsequently learned that the BUSD Board Room is not available on Wednesday, May 20, 2026. Therefore, a different meeting date must be selected.

The Board Secretary obtained BUSD Board Room availability for the month of May 2026. The dates that are currently available for that month are listed below.

- Thursday, May 7
- Monday, May 18 – *This is when the City will observe Malcolm X Day.*
- Thursday, May 28

Financial Impact

None.

Contact Person

Aimee Mueller, Board Secretary amueller@berkeleyca.gov

Attachments

1. 2026 Rent Board Regular Meeting Schedule (adopted 12/18/2025)

RESOLUTION 26-03

MODIFYING THE REGULAR MEETING SCHEDULE FOR THE BERKELEY RENT STABILIZATION BOARD FOR THE 2026 CALENDAR YEAR

BE IT RESOLVED by the Rent Stabilization Board of the City of Berkeley as follows:

WHEREAS, the Brown Act (Gov. Code Section 54954 et seq.) requires a legislative body, such as the Rent Stabilization Board (“Board”), to annually establish a schedule of its regular meetings, including the time and location of the meeting; and

WHEREAS, beginning in 2019, the Board relocated its meetings from Old City Hall to the new Berkeley Unified School District (“BUSD”) Board Room, located at 1231 Addison Street; and

WHEREAS, beginning in 2019, the Board changed its regular meeting day to the third Thursday of each month and wishes to continue this arrangement; and

WHEREAS, pursuant to Government Code Section 54953(e) and City Council Resolution 70,030-N.S., the Board held its monthly meetings exclusively through teleconference and Zoom videoconference through the end of the state of emergency on February 28, 2023; and

WHEREAS, since March of 2023, the Board has conducted hybrid meetings in the BUSD Board Room with both in-person attendance and virtual participation in accordance with Government Code Section 54953 and all current state and local requirements allowing public participation in meetings of legislative bodies; and

WHEREAS, pursuant to City Council Resolution 70,066-N.S., it is the policy of the City to avoid scheduling meetings of City Legislative Bodies on religious holidays that incorporate significant work restrictions for common observance in the United States; and

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MODIFYING THE REGULAR MEETING SCHEDULE FOR THE BERKELEY RENT STABILIZATION BOARD FOR THE 2026 CALENDAR YEAR (Page 2)

WHEREAS, the City has provided a list of religious holidays that legislative bodies are instructed to avoid when scheduling their respective public meetings; and

WHEREAS, the Board's regular meeting date falls on one of these holidays in the months of March and May of 2026; and

WHEREAS, in consideration of those who celebrate those holidays and to ensure maximum transparency and public participation, at their December 18, 2025 regular meeting, the Board voted to select March 23, 2026, and May 20, 2026, as their regular meeting dates; and

WHEREAS, the Board subsequently learned that the BUSD Board Room is not available on Wednesday, May 20, 2026, so a different meeting date must be selected; and

WHEREAS, the BUSD Board Room is available at the Board's regular meeting time on Thursday, May 7, 2026, and Thursday, May 28, 2026, neither of which falls on a holiday;

NOW, THEREFORE, BE IT RESOLVED that the Board will hold their regularly-scheduled meetings on the dates published in their 2026 Regular Meeting Schedule which will be amended to reflect either May 7, 2026, or May 28, 2026.

BE IT FURTHER RESOLVED that all meetings shall begin at 7:00 p.m. unless otherwise noticed pursuant to the requirements of the Brown Act and that regular meetings scheduled for the third Thursday of each month at the BUSD Board Room shall only be operative during the 2026 calendar year unless the change is made permanent by subsequent future Board resolution, or unless the Board chooses to adopt a similar annual schedule for another year by subsequent resolution.

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**MODIFYING THE REGULAR MEETING SCHEDULE FOR THE BERKELEY RENT
STABILIZATION BOARD FOR THE 2026 CALENDAR YEAR (Page 3)**

Dated: January 15, 2025

Adopted by the Rent Stabilization Board of the City of Berkeley by the following vote:

YES:

NO:

ABSTAIN:

ABSENT:

Chair
Rent Stabilization Board

Attest: _____
DéSeana Williams, Executive Director



Rent Board Regular Meeting Schedule for 2026

Monthly meetings of the elected Rent Stabilization Board (Board) will be held as shown below unless otherwise specified on our website. The Board may also schedule special meetings or amend this regular meeting schedule as needed.

DAY: Third Thursday of each month (except holidays)

TIME: 7:00 p.m.

LOCATION: Berkeley Unified School District Board Room, 1231 Addison Street, Berkeley and
Via Zoom videoconference and teleconference – Zoom link is posted on the first page of each meeting agenda.

Following the Governor’s rescission of the California State of Emergency on February 28, 2023, all Board meetings will be conducted in a hybrid model offering both in-person attendance and virtual participation.

Regular Meeting Dates for 2026:

January 15

February 19

March 23 (Date chosen because the 3rd Thursday of the month falls on a holiday)

April 16

May 20 (Date chosen because the 3rd Thursday of the month falls on a holiday)

June 18

July 16

August 20

September 17

October 15

November 19

December 17

Board meetings are open to the public. They are televised live on Berkeley Cable Channel 33 (or Channel 28, if preempted by a City Council meeting) and available to view online. For links to live webcasts, agendas and minutes of past meetings, please visit our website at rentboard.berkeleyca.gov, click on the “Elected Rent Board” tab and select “Rent Board Meetings”.