



**Building and Safety  
Permit Service Center**

In accordance with Berkeley Municipal Code Chapter 19.93.050(C), property owners may request reconsideration of the determination to include a building on the Soft Story Inventory by submitting an engineering evaluation report to the Building Official.

All engineering reports must be submitted to [permits@berkeleyca.gov](mailto:permits@berkeleyca.gov) in electronic format as unsecured, flattened PDF(s) with embedded fonts. Minimum 11"x17" sheet size.

A \$612.00 fee will be due at the time of submittal. **Permit Service Center** 1947 Center St. 3<sup>rd</sup> floor Berkeley, CA 94704 510-981-7500 TTY 6903 [permits@berkeleyca.gov](mailto:permits@berkeleyca.gov)

# SUBMITTAL OF ENGINEERING REPORT PER SOFT STORY ORDINANCE

## Building Information

Address:

Case #: SS

## Applicant Information

Owner

Agent

Engineer

Name:

Phone #:

Email:

By signing below, I declare under penalty of perjury under the laws of the state of California that the information provided in this form and attached documents is true and correct to the best of my knowledge. I have reviewed and am fully responsible for the accuracy of all documentation submitted.

Applicant Signature

Date

## Office Use Only

*City Staff: Please process as pre-application.*

\* Assess a single P130 Fee (\$612)

\* Forward invoice to cashier for payment processing

Date Received: