

REQUEST FOR PROPOSALS (RFP)

Specification No. 26-11771-C

FOR

Citywide Unarmed Security Guard Services

PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM B

03/26/2026

Dear Proposer:

Please see the following changes and additions:

1. Questions received from proposers along with answers are attached.
2. **The due date has been changed from Thursday, April 9th to Tuesday, April 14th. Proposals/bids must be received no later than 2:00 pm, on April 14, 2026.**
3. Scope of Services location E is revised to read 2640 MLK Jr. Way, Mental Health Clinic. Location F is deleted in its entirety. All responses should be sent via email to Solicitations@berkeleyca.gov and have “ Citywide Unarmed Security Guard Services ” and **Specification No. 26-11771-C** indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Aundra Richards
Contract Administrator

Addendum B

Questions and Answers for Specification No. 26-11771-C

Citywide Unarmed Security Guard Services

The City of Berkeley has received questions from some potential respondents regarding Specification No. 26-11771-C, Citywide Unarmed Security Guard Services. To provide the same information to all, listed below are the questions received to date, with responses from City staff.

1.Q. Is the contractor expected to administer access-control permissions/accounts (add/remove users, credential issuance, access changes and logs) or will the city retain all access control administration.

1.A. The City will retain all access administration.

2.Q. During the walk-through, our team understood restrooms at the Civic Center are interior only. Please confirm whether there are any Civic Center exterior restrooms included in this contract that require Saturday closure after the Downtown Farmers Market: if not, please confirm the Saturday exterior restroom-locking requirement is not applicable.

2.A. The City does not provide exterior restrooms.

3.Q. Library patron computer/overstay enforcement: At the library locations, guards are expected to actively enforce computer-station time limits/overstay and related patron conduct rules, or should guards observe and refer these issues to the library staff for direction/escalation? If enforcement is expected, is there written procedure/policy that the contractor must follow?

3.A. Guards are expected to assist staff in enforcing computer-station time-limits/overstay/related conduct rules. They are not tasked with monitoring patron computer time just backing up staff's efforts to manage computer use.

4.Q. Signature method for required forms: For emailed PDF submission, are wet signatures (blue ink, scanned) required, or are digital/e-signatures acceptable?

4.A. Electronic signatures are acceptable.

5.Q. Guard Tour/tracking systems: for locations requiring a guard patrol system and/or tracking system, does the city require a specific platform/vendor? If contractor-provided is acceptable, what reporting frequency/format is required and who is the intended recipient?

- 5.A. No, the City does not require a specific platform. Vendors may use their own guard patrol system and/or tracking system. Refer to section II Scope of Services, paragraph B Equipment Guard Tour Patrol System, page 5 of the RFP.
- 6.Q. Submission email limitations: is there an email/attachment size limit for submissions to Solicitations@berkeleyca.gov? If exceeded, may proposals submit multiple emails and how should they be labeled? (e.g., Email 1 of 2)?**
- 6.A. The proposal submissions should not exceed 25 MB.
- 7.Q. Civic Center Saturday restroom closure: For the Civic Center Saturday restroom closure after the Downtown Farmers Market, is there a requirement prior to locking?**
- 7.A. The City doesn't require guard services to support the farmer's market.
- 8.Q. Library alarm responsibilities: For the library locations, are guards expected to arm/disarm alarms daily at all the library sites? Will alarm codes be unique per guard (or per shift) versus shared site codes?**
- 8.A. Guards are not expected to arm/disarm alarms at any BPL locations; staff handles that responsibility.
- 9.Q. Additional Services: when additional services are requested on an as-needed basis, will written authorization be provided (email acceptable), and pricing at the Exhibit 4 hourly rate for the applicable contract year unless otherwise agreed in writing?**
- 9.A. Yes, when additional services are requested on an as-needed basis, written authorization will be provided by the Contract Administrator. Proposals should include a billable rate for as-needed services
- 10.Q. Local vendor preference: if a proposer qualifies for the city's local vendor preference, what documentation should be included with the proposal to support the preference evaluation?**
- 10.A. The business address listed on the bid would meet this requirement. The City extends a 5% preference on bids to local business enterprises for goods (up to \$100,000), and for non-professional services (up to \$250,000). Proposals for professional services from companies based in the City of Berkeley may earn up to five (5) additional evaluation points. For example, a local business bidding \$1,000 for a pencil contract to the City would be evaluated as if it had bid \$950. If the bid is awarded to the local business, it is paid the bid price of \$1,000.
- 11.Q. Right of First Refusal? Will incumbent staffing information be provided to the awarded contractor to support Right of First Refusal transition planning, and what is the expected timing for that exchange after award?**

11.A. Yes, during the 30-day transition period access will be provided.

12.Q. What are the current bill rates for the security guards, supervisors and patrol vehicle services?

12.A. All contracts, including rates, are available on the records Online Portal.

Library Contract #32000176

<https://records.cityofberkeley.info/PublicAccess/api/Document/ARouHFL6ryeOQBtt%C3%89YsCsrK7CBgGJtHEkCNbk4P%C3%89R5LZy4MhLi5e75b5r%C3%89jppyzuqaGPH5FmFzuis%C3%81nbyRz2ej4%3D/>

Library Contract Amendment #32000176

<https://records.cityofberkeley.info/PublicAccess/api/Document/AVMmG5623pKH3nd9XZbDvvJUlp1sx8iMp%C3%81o5ptudLgLxft%C3%897PAYOP7H%C3%89HBZR6ODzAozlMmCBhy2Q88h8C0hTSto%3D/>

Citywide Contract #32000179

<https://records.cityofberkeley.info/PublicAccess/api/Document/Ac%C3%89JMV%C3%89Ff2ymSOOfBOqpxM6HSMipYnRuVWJ0we2%C3%89yIfZCVIzxiOntOvNfIVGTHii%C3%89KqU6vyoNQpA8G3pWSW78Fs%3D/>

Citywide Contract Amendment 1 #32000179

<https://records.cityofberkeley.info/PublicAccess/api/Document/Aciz1AMQJ%C3%89oep3sJYUQDa3mBz4qdYD845Zgi8wG7yefFGp0augxasaUvr2mzsRdKA4AKiQ7PbI6ivtikDnt7zXY%3D/>

Citywide Contract Amendment 2 #32000179

<https://records.cityofberkeley.info/PublicAccess/api/Document/AZNfxhix1DKTcNCeIHMLD5oQellg2pxkR1R6Ga39E%C3%89KLdPnD7VBJ4k6SwIo6%C3%89v5nJUE0sSq%C3%89afPNV%C3%89gwRW8JQIU%3D/>

13.Q. What was the total amount spent during the most recent billed month?

13.A. Refer to 12.A. The monthly and yearly rates are listed in the existing contract. The contract prices will be increased by a percentage not exceeding the percentage of increase in the Consumer's Price Index.

14.Q. Are there any services or rates that are billed separately outside the standard billing structure?

14.A. Yes, when additional services are requested on an as-needed basis, written authorization will be provided by the Contract Administrator. Proposals should include a billable rate for as-needed services.

15.Q. What is the annual CPI adjustment rate, if applicable?

15.A. The CPI that is released in May for the previous 12 months (April to April). You can locate the annual CPI rate from the U.S Bureau of Labor Statistics website. The contract prices may be increased by a percentage not exceeding the percentage of increase in the Consumer's Price Index.

16.Q. What was the total number of security service hours worked over the past year?

16.A. The City does not track annual security service hours worked by Security Guards. This is the responsibility of the Contractor.

17.Q. For shifts that are 12 hours in length, are bidders permitted to bill overtime rates (including holidays) or are overtime and holiday costs expected to be included within the bid rate?

17.A. The holidays are listed in the RFP. If overtime is requested, the contractor will bill for anything over 8 hours. Overtime rate should be included in the proposal.

18.Q. What is the applicable prevailing wage for the positions covered under this contract

18.A. In Berkeley, the living wage for employees is set at \$19.58/hour effective July 1, 2025, which includes medical benefits valued at \$3.25/hour or \$22.83/hour if no medical benefits are offered. The wage will be updated in May using the CPI.

19.Q. Could you confirm the current bill rate for each position, including patrol services and vehicle usage?

19.A. Refer to 12.A.

20.Q. Are the current incumbent officers represented by a union?

20.A. No.

21.Q. Are bidders required to provide an organizational chart as a part of the proposal submission?

21.A. Yes.

22.Q. May contractor vehicles be parked on the property without additional charges?

22.A. Street parking is available for contractor's personal vehicles and is subject to all posted parking fees. The Transfer Station and the Corporation Yard both have a parking lot which are available for Security Staff to use during their shift, free of charge.

23.Q. Is the awarded contractor expected or permitted to offer employment to incumbent personnel?

23.A. Yes

24.Q. Is the incumbent contractor permitted to recoup training costs associated with onboarding new personnel?

24.A. Any additional training costs should be included in the proposal.

25.Q. Does the City of Berkeley currently receive digital daily reports or activity summaries from the incumbent provider?

25.A. Yes

26.Q. What is the current average daily mileage for the patrol service?

26.A. The City does not record daily mileage for patrol services.

27.Q. Are there any anticipated overtime hours that are reflected in the shift hours listed within the RFP?

27.A. Overtime hours are required when requested. The rate for overtime hours should be included in the proposal response.

28.Q. Zero Waste/ Transfer Station Coverage Schedule. The Scope of Services describes the following schedule for the Transfer Station/ Zero Waste Facility:

- Monday – Friday: 9:00 p.m. – 5:00 a.m.
- Saturday 5:00p.m. through Monday 5:00 a.m. (continuous coverage)
- 24-hour coverage on New Year’s Day, Thanksgiving, and Christmas Day

However, during the mandatory pre-bid walk-through, the schedule was described as potentially being 5:00 p.m. to 5:00 a.m., seven days per week.

To ensure accurate staffing and pricing, please confirm which schedule represents the intended operational requirement for this site.

28.A. The corrected schedule would be the following:

- Monday – Friday: **5:00 p.m. – 9:00 p.m.** and 9:00 p.m. – 5:00 a.m.
- Saturday 5:00p.m. through Monday 5:00 a.m. (continuous coverage)
- 24-hour coverage on New Year’s Day, Thanksgiving, and Christmas Day

29.Q. Break Coverage Requirements. The RFP states that the contractor must guarantee

service continuity during meal breaks and rest periods. Please confirm the City's expectation for maintaining coverage at single-officer posts. Specifically:

- Should guards take paid on post meal periods, or
- Is the City expected relief coverage (e.g., rover or substitute officer) during meal and rest breaks?

29.A. The City expects relief coverage during meal and rest breaks with a rover or substitute officer.

30.Q. Zero Waste/Transfer Station – patrol type + budgeting (site visit) At location D (1201 Second Street - Zero Waste/Transfer Station), is the required security coverage to be performed via mobile vehicle patrol, foot patrol, or a defined hybrid? If the vehicle/mobile patrol is required or expected, should the vehicle operating costs (vehicle use, fuel, maintenance) be included in the proposer's all-inclusive pricing and are there any vehicle constraints specific to the site (marked/unmarked, beacon use, etc.)

30.A. We expect security coverage should be performed via foot patrol.

31.Q. Zero Waste/Transfer Station – 14-foot open drop hazard controls (site visit). During the mandatory walk-through, we observed an approximately 14-foot open drop at the Zero Waste/Transfer Station. Should this be treated as a high-risk hazard requiring additional controls (e.g., high-visibility warning signage and/or floodlighting), and if so, is the city providing/installing those controls or is the contractor expected to provide/install them (and include costs in pricing)?

31.A. The 14-foot open drop should be treated as a high-risk hazard requiring additional controls.

32.Q. Guard Tour/ patrol verification format expectations. RFP specifies Guard Tour Patrol Systems at certain locations. Do you have any preferred Guard Tour platform, minimum data fields, or required reporting format/cadence for patrol exports provided to the city project managers (e.g., PDF, CSV, daily, weekly) or is the vendor-standard output acceptable.

32.A. No, the City does not require a specific platform. Vendors may use their own guard patrol system and/or tracking system. Reporting requirements will be site specific.

33.Q. Waterfront Marina – Courtesy Notices and Citations, The Waterfront Marina scope indicates that security guards may “write courtesy notices and citations as directed by the city’s designated personnel. Please clarify

- a. whether “citations” refer to administrative notices issued under city authority or simply courtesy notices intended to advise the public of marina rules
- b. whether the city will provide official forms, procedures, and training related to issuing such notices or citations.
- c. whether guards are expected to enforce any specific municipal code

provisions or marina regulations.

- 33.A. The Contractor would be expected to write and issue both courtesy notices and administrative citations if requested by the City’s designated personnel. Courtesy notices have no penalty associated with them, while administrative Citations do have a penalty and would only be issued if directed by the City’s designated personnel.
- a. Yes
 - b. Yes
 - c. Yes

34.Q. Current Billing Rate. What is the current bill rate for unarmed security guard services under the existing contract?

34.A. Refer to 12.A.

35.Q. Special or Temporary Assignments. How many “Special or temporary assignments have been requested under the current contract, and which locations required them?

35.A. The City does not maintain a tally of service hours performed as “Special” or “Temporary Assignments”. It is understood that Special or Temporary Assignments are generally referencing hours outside of a regularly scheduled work week and not already listed in the Scope of Work. These Special or Temporary hour may have a duration of less than a full day, may be for events that occur annually, and may be for non-continuous events that span several days (e.g., over a weekend).

36.Q. Union Status

36.A. None

37.Q. Contract Budget

37.A. See 12.A.

38.Q. Vehicle Usage. What is the estimated annual millage per vehicle used to patrol services?

38.A. There is one vehicle required for patrol operations at the Marina site.

The patrol vehicle is to be equipped with a strobe light on the roof and be properly marked as a “security vehicle”. The estimated annual mileage is unknown.

The number of vehicles assigned to the contract is at the discretion of the Vendor. Vehicles must be in good operational condition to perform the mobile vehicle patrol.

Pricing for the vehicle should be inclusive of fuel and maintenance.

39.Q. Retention of Current Employees (Incumbent Staff)

In the security industry, it is common for incumbent staff to continue working under a new contractor. Will the provide the following information regarding current personnel so proposing that vendors can account for retention costs? 1) Current wage rates, 2) Date of hire, 3 Position status (unarmed/armed, full-time, Supervisor, 4) Tenure with the city contract.

39.A. No. The Security Guards at the City of Berkeley are not City of Berkeley employees. Access will be granted post award.

40.Q. If the employee elects his/her first right of refusal to join the Successor Contractor, how long must the Successor Contractor retain that employee if they are no longer a good fit any longer?

40.A. Staffing and supervisory responsibilities are the responsibility of the Vendor. Follow state laws.

41.Q. Updated Hours and Schedules

41.A. Any updated hours and schedules will be included in Addendum B.

42.Q. Policies on Holidays, (Pay Rates, and Annual Adjustments).

42.A. The City of Berkeley recognized holidays are listed in the RFP on Page 8 (Refer to paragraph F. City Holidays).

The City does not specify holiday pay. If the holiday pay is different than regular pay, Please include it in the proposal. Holiday pay is compensation for company-recognized holidays while not legally required by U.S. Federal law it is a common voluntary benefit, it applies to holidays like Christmas, New Years Eve and Labor Day.

43.Q. Communication Equipment: What type of radio does the city require in order to be compatible with the BPS and the City Staff?

43.A. Please refer to the SCOPE OF SERVICES in the RFP, Section II Scope of Services, 2. General Requirements, B. Equipment: "Communication and equipment". Vendor should include communications equipment such as cell phones and radios in their proposal offer.

44.Q. Guard Tour Patrol Systems: Does the City have a preference for Sivertrac or Deggy or some other kind of system, if so which system?

44.A. No

45.Q. Are there any forms other than those in the package that we need to also submit?

45.A. Please refer to the RFP and prepare your proposal submission to address ALL of the City

Requirements detailed in the RFP.

46.Q. How much advance notice will the city give (minimum) to the Contractor when a site will be added and when a site will be deleted. We recognize the timing may be different.

46.A. We will give a 30-day written notice for any changes to number of sites or reductions of sites (except emergencies which will receive as much notification as possible)

47.Q. Security Handbook

47.A. The Security Guards Handbook updates will be the responsibility of the Vendor. Please refer to the SCOPE of SERVICES in the RFP, page 5 “Security handbook”.

48.Q. Where can we expect to get information about new contacts for city personnel responsible for each site that needs to be incorporated into the electronic/digital handbook and what time for receiving updates.

48.A. There will be a post award orientation meeting scheduled after award of the contracts and the designated Project Managers assigned to each site will be identified at the meeting. The selected Contractor will receive a notice to proceed letter.

49.Q. Visitor Logs: What type of archival processes are used for sign in sheets on the current contract?

49.A. There are two (2) locations that require visitor logs: 1947 Center Street and 2180 Milvia Street and those locations have the Vendor Logs required by the City. The logs are maintained and kept with the project manager.

50.Q. Who is responsible for receiving the Visitor Log Files after the end of the Contract at this time?

50.A. The Visitor Log Files are the property of the City, and the designated Project Managers are responsible for the Visitor Logs. Please refer to the SCOPE of SERVICES in RFP, page 5 “Visitor Logs”.

51.Q. Incident Report Forms: Shouldn't notification to the city be 24 hours and no longer than 72 hours for investigation and the completed document of the city or something like that?

51.A. 24-48 hours for incident notification.

52.Q. What are the current KPI's and performance measures that are in place and familiar to the guards/supervisor and project staff?

52.A. The City does not have formal KPI's. The expectation is that the scope of work will be

completed as outlined in the RFP. Regular meetings will be scheduled to determine whether the vendor is meeting the requirements and the City's expectations.

53.Q. Staff Requirements: What are the current KPI's and performance measures that are in place and familiar to the guards/supervisors and Project staff?

53.A. Refer to the Answer to 52.A.

54.Q. What is meant by "be cognizant of local government" contexts?

54.A. The City expects compliance with all applicable laws (Federal, State, and Local) in the performance of the contract.

55.Q. Are there any other forms other than those in the package that we need to also submit?

55.A. Please review the RFP, pages 1 through 47 and Addendum "A" (as well as this "Addendum B").

56.Q. Union Status

56.A. Refer to 36.A.

57.Q. Retention of Current Officers. Does the City intend or prefer that the incoming contractor any of the current assigned officers assigned to these sites

57. A. Refer to **Paragraph C. Staff Requirements**, Page 6 of the RFP "Right of First Refusal of Employment"

58.Q. Wage Retention for Current Staff. If current officers are retained, will they be expected to maintain current wage rates, or may a contractor apply its own wage structure while remaining compliant with the City's Living wage Ordinance.

58.A. The contractors may apply their own wage structure while remaining compliant with the federal, state and City wage requirements.

59.Q. Current Staffing Levels. Can the City provide the current staffing schedule and number of officers assigned to each site, including the total hours per week?

59.A. Please refer to the SCOPE OF SERVICES, Exhibit 1 through 4 of the RFP pages 27 through 36.

60.Q. Current Contract Pay Rate. Is the City able to provide the current hourly pay rate for officers under the existing contract?

60.A. No, we cannot provide individuals' pay rates, only the rates charged to the City by the

current contractor.

61.Q. Equipment Requirement by Location. The RFP references guard tour systems, vehicles, radios, and other equipment. Can the City clarify which locations require patrol vehicles and/or guard tour patrol systems.

61.A. Please refer to the RFP Section II SCOPE OF SERVICES pages 4 through 5 and pages Exhibit 1 through 4, 27 through 36. Patrol vehicles are required for the Marina. Foot patrols are required for other locations.

62.Q. Historical Incident Activity. Can the City provide historical incident data or activity levels (e.g., disturbances, trespassing, or other call for service) over the past 12-24 months?

62.A. There have been incidents and incident reports have been recorded and filed with each site specific PM.

63.Q. Transition Process. What is the expected transition timeline between contract award and the service start date and will the City facilitate coordination with the current contractor during the transition period?

63.A. Yes. The expected start date for the contract is 7/1/2026. Transition period will start once the Notice to Proceed is issued on or about 6/1/2026. Dates are subject to change.

64.Q. Library Locations (Scope 4) Since the library contract is managed separately, will the City evaluate pricing separately for Scope 4, or should vendors assume the City prefers ne vendor covering all scopes?

64.A. This is a City-wide scope of work resulting in two (2) contracts. The RFP will be scored by one panel, and one vendor will be chosen for both contracts.

65.Q. Additional /Ad Hoc Services. The RFP mentions additional services that may be requested as needed. Can the City clarify how frequently additional services are typically scheduled in advance on short notice?

65.A. Notification periods will vary based on City needs. The City will try to give adequate notifications for additional services. Additional services will be billed at the hourly rate included in the proposal.

67.Q. Training Requirements. Are there any specific training requirements for assigned to each position beyond the standard licensing and certifications?

67.A. Yes. The City will coordinate with the vendor regarding any additional training requirements as needed.

68.Q. What are the current wages of the Security guard staffing you like to retain?

68.A. Refer to 12.A.

69.Q. How Many marked security vehicles are needed in total?

69.A. There is one vehicle required for patrol operations at the Marina. Please see Q&A # 38 above.

70.Q. The cover page indicates that proposals are to be submitted electronically; however, page 15 references submission of six(6) unbound copies and one (1) original with blue ink signatures. Could you please confirm the correct submission method and requirements?

70.A. Please refer to Addendum “A” dated 3/3/2026 posted on the website on 3/3/2026.

71.Q. Proposal Structure. Should the price proposal be submitted as a separate document from the technical proposal?

71.A. Corresponding pricing proposal (Exhibit 4) shall be submitted as a separate document with the file name saved as Proposal: Vendor Name – 26-11771-C, Citywide Unarmed Guard Service.

72.Q. Are any of the project locations subject to SB 525?

72.A. No

73.Q. Wage Rates. Could the City of Berkeley specify the applicable wage rates for security officer? Additionally, please indicate the source from which they are derived.

73.A. Refer to 12.A.

Vendors should prepare their Price Proposal in accordance with the submission requirements specified in the RFP (Reference Section III Submission Requirements, Paragraph 3, Price Proposal, page 9 of the RFP.

A Contractor may apply its own wage structure. The wage structure must comply with the City’s Living wage Ordinance. Please refer to Section VI City Requirements of the RFP, Page 11.

74.Q. We note that a standard form contract is not included in the RFP. Will the City be providing a contract template for bidder review? Upon award, will the selected contractor have the opportunity to negotiate standard terms and conditions?

74.A. [Sample of Personal Services Contract.](#)

75.Q. In Section VII A (Insurance, the RFP states that the Contractor must carry “minimum” limits of \$1,000,000 in Commercial General Liability Insurance. While we can meet and exceed this require, the use of “minimum” liability” may create an uneven standard among bidders of varying size?

75.A. The minimum insurance requirements are:
General Liability: \$2,000,000
Automotive: \$1,000,000
Professional Liability: \$2,000,000.

76.Q. Regarding Additional Insured status, our standard practice is to extend such status in alignment with our indemnification obligation and within agreed insurance limits. Would the City b amendable to contract language stating the Additional coverage applies “to the extent of the Contractors indemnification obligations and up to the required insurance amount set forth herein?

76.A. No. The City will review the COI and determine acceptability prior to Executing any Contract.

77.Q. Will the City permit adjustments to bill rates to account for unforeseen cost increases outside of the Contractors’ control (e.g., changes in federal, state, or local taxes; collective bargaining agreements; minimum, or living wage laws; mandated sick leave; or increases in midcalf and benefits cists)? If so, could you please outline the process for submitting and approving such adjustments?

77.A. Yes, the City allows annual adjustments based on CPI.

78.Q. Who is the incumbent service provider and how long have they been providing the security program?

78 A. Allied Universal, 6 Years

79.Q. What aspects of the Security Program would you like to see improved under the new contract?

79.A. The City will host a post award orientation conference with the selected Contractor and performance expectations will be discussed at the conference.

80.Q. What are the current pay rates and billing rates by labor category?

80.A. Please see 34.A.

81.Q. Are any of the incumbent Security Personnel assigned to this program covered by a collective bargaining agreement? If so, please identify the applicable locations and the union representative.

81.A. No.

82.Q. What are the current pay rates and billing rates by category?

82.A. Please see 34.A.

83.Q. What metrics are used to evaluate the success of the security program?

83.A. The City does not have formal KPI's. The expectation is that the scope of work will be completed as outlined in the RFP. Regular meetings will be scheduled to determine whether the vendor is meeting the requirements and the City's expectations.

84.Q. Are there seasonal, event-based holidays, or other recurring fluctuations in staffing or security needs? If so, please provide available detail by location or departments.

84.A. Please refer to the City Holidays included in the RFP, paragraph F. City Holidays, page 8.

85.Q. What resources or documents will be provided to support the onboarding of the new provider?

85.A. The City will host a post award orientation conference with the selected Contractor and performance expectations will be discussed at the conference. On boarding of staff is the responsibility of the Vendor

86.Q. What are the primary goals for this contract yond security (e. g. cost-efficiency, community engagement).

85A. All the above

86.Q. Describe the role (of artificial intelligence (AI) in your proposal evaluation process, including whether it is used to assist evaluators, analyte contents, or score submissions).

85 A. AI does not have a role in the City's proposal evaluation processes.

86.Q. Given that the Berkeley wage Ordinance is adjusted annually, will corresponding annual bill rate adjustments be permitted during the contract term, or are contract bill rates expected to remain firm for the duration of the program?

86.A. Annual adjustments are permitted and based on CPI.

87.Q. Please confirm whether assigned personnel ae required to be equipped with both radios and cellphones at all posts, and please identify the specific locations.

87.A. Radios are required at the Marina site only. Refer to 43.A.

88.Q. For vehicle patrols, can the city please share annual milage utilization per vehicle??

88.A. Refer to 26.A.

89.Q. RFP Section D requires the contractor to “guarantee service continuity during meal breaks and rest periods of assigned personnel”. Given that many locations of single or two officer posts distributed a gross geographically disparate sites, a dedicated relief workforce would require additional personnel, vehicles and operational complexity that may materially affect pricing. Please clarify the following:

A. Can the city confirm whether the intent is for every post to be relieved by a dedicated relief force?

B. Are any posts currently self-relieving or relieved by existing scheduled Offices on a rotating basis?

C. If dedicated relief is required, may supervisors be used in that capacity?

89.A. A.Yes

B. Yes

C. Yes

90.Q. The Waterfront Marina Scope states that as-needed services will be charged at the applicable hourly rated indicated in Appendix B, “Compensation for Service”. Elsewhere, the RFP states that charges for additional services are based on the hourly rate in the Price Proposal Sheet , Exhibit 4. Please confirm whether Exhibit 4 is the intended pricing form for additional services, or whether the City will issue a separate form or addendum?

90.A. Vendor will include the hourly rate to be charged for “Additional Services” in the Exhibit 4 Pricing Sheet.

Please refer to Section III Submission Requirements, paragraph 3. Price Proposal.

“Charges for additional services shall be calculated at the maximum rate equivalent to the hourly rare per guard stipulated in the Price Proposal Sheet (Exhibit 4).”

The reference to Appendix B is deleted.