



Tenant Schedule B: Security Deposit Claims

If you are having trouble accessing or filling out this form, please contact us for help.

PHONE: (510) 981-7368 • **EMAIL:** rent@berkeleyca.gov • **OFFICE:** 2000 Center St., Suite 400, Berkeley, CA 94704
• **TTD:** (510) 981-6903 • **FAX:** (510) 809-3921 • **WEBSITE:** rentboard.berkeleyca.gov

PURPOSE OF TENANT SCHEDULE B

A tenant filing a Tenant Petition for Rent Decrease must also file this form in two cases:

1. You claim the landlord illegally withheld all or part of your security deposit after you moved out in violation of [California Civil Code Section 1950.5](#).
2. You claim the landlord has failed to refund you the interest earned on your security deposit as required by [Rent Board Regulation 702](#).

CHECK EACH THAT APPLIES

- Failure to refund security deposit Failure to pay interest on security deposit

TENANCY INFORMATION

Tenancy start date: _____ Monthly rent at start of tenancy: _____

SECURITY DEPOSIT INFORMATION

1. Total amount of security deposit (include last month's rent, if collected): _____
2. If last month's rent was a part of the deposit you paid, state the amount: _____

Attach copies of your lease, receipts, canceled checks, or other documentation that shows the amount of your security deposit.

FAILURE TO REFUND SECURITY DEPOSIT

1. Total amount of security deposit withheld by landlord: _____
2. Amount you claim was unlawfully withheld: _____
3. Explain why you claim the landlord unlawfully withheld the amount stated:

Attach documents/evidence supporting your claim. This may include evidence showing the condition of the unit when you first moved in and when you moved out, move-in/move-out inspection results, receipts/invoices for money spent on cleaning or repairs before you moved out, documentation from your landlord about amounts withheld, etc.

FAILURE TO REFUND INTEREST ON THE SECURITY DEPOSIT

In the following section, document the years you were not paid security deposit interest and the amount you believe you are owed. A housing counselor can help you. *Interest for the current year is not yet due unless you have moved out.* Move-out interest rates vary based on your move-out month. If you've already moved out, please contact a housing counselor for help determining how much interest you may be owed.

- Go to rentboard.berkeleyca.gov and click on the "Housing Counselor Appointments" button.
- Call (510) 981-7368 (RENT)
- Email rent@berkeleyca.gov

Specify each year that security deposit interest was not refunded to you, specify the interest rate for that year, and amount you believe you are owed. Security deposit interest rates can be found in [Rent Board Regulation 701](#)), or a housing counselor can help you get that information.

Year _____	Interest Rate _____	Amount Owed _____
Year _____	Interest Rate _____	Amount Owed _____
Year _____	Interest Rate _____	Amount Owed _____
Year _____	Interest Rate _____	Amount Owed _____
Year _____	Interest Rate _____	Amount Owed _____
Year _____	Interest Rate _____	Amount Owed _____
Year _____	Interest Rate _____	Amount Owed _____
Year _____	Interest Rate _____	Amount Owed _____
Year _____	Interest Rate _____	Amount Owed _____
Year _____	Interest Rate _____	Amount Owed _____

Attach copies of any documents that support the information you are providing above.