



Finance Department  
Purchasing Division

**REQUEST FOR PROPOSALS (RFP)  
Specification No. 22-11533-C  
FOR  
Specialized Care Unit Provider  
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY**

**ADDENDUM "C"**  
August 19, 2022

Dear Proposer:

Questions received from proposers along with answers are attached.

Also, view the [recording of the Bidder's Conference](#) from Monday, July 18 for more information.

**Proposals/bids must be received no later than 2:00 pm, on August 23, 2022** All responses should be sent via email to [purchasing@cityofberkeley.info](mailto:purchasing@cityofberkeley.info) and have "**Specialized Care Unit Provider**" and **Specification No. 22-11533-C** indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Sweet".

Darryl Sweet  
General Services Manager

## Addendum “C”

### Questions and Answers for Specification No. 22-11533-C Specialized Care Unit Provider

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 22-11533-C, Specialized Care Unit Provider**. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

#### Additional Q&A

**27. Q. Is the idea that iPads would be the primary tool for completing documentation? In the past we have used touch screen laptops so our staff could complete their narrative while in the field. Would the iPad replace the laptop?**

27. A: The goal with equipment purchases is to provide the SCU team with multiple options to conduct their intake, notes, and other related response duties. If the interested provider already has equipment that they would prefer to use, these specifics can be discussed after the selection is finalized.

**28. Q: Will the City or the Contractor purchase the vehicles needed for the project?**

28. A: The City will purchase and outfit SCU vans. Ongoing supplies to stock the van will be purchased by the contractor.

**29. Q: While we will include references, would we also benefit from attaching letters of support?**

29. A: Interested vendors should follow the reference instructions provided in the RFP. No extra points will be awarded for letters of support.

**30: Q: The budget instructions read that all charges be itemized, including indirect costs. This means that we cannot include an indirect cost rate?**

30. A: Please include all indirect cost rates in your budget, including details on indirect cost allocation in your budget justification.

Except as provided herein all other terms and conditions remain unchanged.