

Internal



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 23-11557-C
FOR
Management of the University Ave Center Commercial/Retail Properties
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
11/17/2022

Dear Proposer:

Mandatory Pre-Bid sit visit has changed from Friday, November 18, 2022 to **Tuesday, November 22, 2022.**

Proposals/bids must be received no later than 2:00 pm, on December 13, 2022. All responses should be sent via email to purchasing@cityofberkeley.info and have "Management of the University Ave Center Commercial/Retail Properties" and Specification No. **23-11557-C** indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Sweet'.

Darryl Sweet
General Services Manager

Addendum “A”

The City will conduct a **Mandatory Pre-Bid Site Visit at 10 am on Tuesday, November 22, 2022**. The location for the site is University Avenue Center, 1001 University Avenue, Berkeley, CA 94710. This site is not currently open to the public during normal business hours, but will be made accessible for the site visit. Visitors will be limited to 1 to 3 representatives per company. This site visit is mandatory for all potential bidders. Responses received from vendors who do not attend the Mandatory walk through will not be accepted. Please email **Andrew Brozyna, Deputy Director – Public Works Department, via email at abrozyna@cityofberkeley.info no later than 2:00 pm, on Friday, November 18, 2022** to confirm the number of attendees from your company. All staff and visitors will be required to follow all COVID-19 safety protocols required at that time, including but not limited to, wearing a face covering.

Except as provided herein all other terms and conditions remain unchanged.