



Finance Department
Purchasing Division

**REQUEST FOR QUALIFICATIONS (RFQ)
Specification No. 23-11573-C
FOR
On-Call Geotechnical and Engineering Testing Services
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY**

ADDENDUM "A"
March 14, 2023

Dear Proposer:

The City of Berkeley has extended the deadline for Proposals/bids from Thursday, March 16, 2023 to **no later than 2:00 pm, on Thursday, March 23, 2023**. All responses should be sent via email to purchasing@cityofberkeley.info and have **On-Call Geotechnical and Engineering Testing Services, and Specification No. 23-11573-C** indicated in the subject line of the email. Please submit one (1) PDF of the proposal (Titled "**Proposal 23-11573-C On-Call Geotechnical and Engineering Testing Services**") and (1) PDF of the corresponding fee schedule (Titled "**Fee Schedule 23-11573-C On-Call Geotechnical and Engineering Testing Services**") shall be submitted as separate documents.

Questions received from proposers along with answers are attached.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Darryl Sweet
General Services Manager

Addendum “A”

Questions and Answers for Specification No. 23-11573-C On-Call Geotechnical and Engineering Testing Services

The City of Berkeley has received questions from some potential respondents regarding Specification No. 23-11573-C On-Call Geotechnical and Engineering Testing Services.

In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. Q. The “IV. Consultant Selection Process” section of the RFQ mentions that fee schedules will be requested from selected proposers. Is a separate fee schedule (pricing proposal pdf) due to the City on March 16th with the proposal?

1. A. Yes, a fee schedule is due to the City **no later than 2:00pm on March 23, 2023**. The fee schedule shall be submitted as a separate PDF document **"Fee Schedule 23-11573-C On-Call Geotechnical and Engineering Testing Services"**.

2. Q. We are interested in both priming and subbing on this contract, but first want to make sure that this is acceptable to the City of Berkeley. Please advise.

2. A. Yes, Consultants may submit as a prime and as a sub for another Consultant.

3. Q. I will be submitting a proposal for the City of Berkeley On-Call for Geotechnical and Engineering Testing Services RFQ. Do we need to submit sub-consultants for all of the Scope of Services listed in the RFQ? Or can we only list sub-consultants that we currently work with for a specific scope? For instance, we have a sub for Geotech but may not have a sub for Traffic Control.

3. A. Consultant proposals shall include a full listing of sub-consultants tasked with performing major scope items in their proposals. Traffic control is a support task for several scope items but the City does not consider it a major scope item under this RFQ. Proposers will not be penalized for omitting a traffic control sub-consultant from their response.

Addendum “A”

Questions and Answers for Specification No. 23-11573-C On-Call Geotechnical and Engineering Testing Services

4. Q. We have the following questions for RFQ Specification No. 23-11573-C On-Call Geotechnical and Engineering Testing Services:

- 0. Are the City’s contract terms negotiable?**
- 1. Who is the incumbent consulting firm and what is their rate schedule?**

4. A.

1. The terms of the Agreement for Consulting Services are not negotiable.
2. On-Call Geotechnical and Engineering Testing Services contracts were previously awarded to Inspection Services, Inc., Construction Testing Services, Inc., ENGEO Inc., and BSK Associates.
Executed contracts with these firms can be found in the City’s website, Record’s Online section.

Except as provided herein all other terms and conditions remain unchanged.