



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 23-11592-C
FOR

Mental Health Services Act Innovations Encampment-Based Mobile Wellness Center Project
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
4/19/2023

Dear Proposer:

Questions received from proposers along with answers are attached.

Proposals/bids must be received no later than 2:00 pm, on Tuesday, May 2, 2023. All responses should be sent via email to purchasing@cityofberkeley.info and have "Mental Health Services Act Innovations" and Specification No. 23-11592-C indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Darryl Sweet
General Services Manager

Addendum “A”

Questions and Answers for Specification No. 23-11592-C Mental Health Services Act Innovations Encampment-Based Mobile Wellness Center Project

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 23-11592-C, Mental Health Services Act Innovation Encampment-Based Mobile Wellness Center Project**. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. **Question:** How many contractors will be chosen for each of the 5 components?

1. **Response:** There will only be one contractor chosen to do the scope of work listed in the RFP. However, it is envisioned that the contractor will not duplicate existing services, and will instead collaborate with other agencies/entities that may be providing services to the targeted population.
2. **Question:** How many hours weekly are contractors expected to work with the Peer staff and the residents?

2. **Response:** The Division has not assigned a minimum or maximum amount of hours to work with the Peer Staff and the residents. However, it is envisioned that proposals submitted for this RFP would include a project design and hours of operation that would best meet the needs of the target population.
3. **Question:** When the RFP describes the contractor having a van, are there multiple vans that will be purchased for the program use? How will the van disbursement be decided?

3. **Response:** It was envisioned that the chosen contractor would purchase one vehicle which they would modify to meet the needs of the project services, but the chosen contractor may choose to utilize the funds creatively to accomplish the same goal as outlined in the Project Plan. Information is included around the procurement of the vehicle in the: [MHSA Innovations Encampment-based Mobile Wellness Center Project Plan](#)
4. **Question:** Will the answers be posted shortly?

4. **Response:** Yes, the responses will be posted shortly after the due date listed in the RFP for questions.
5. **Question:** To clarify the organization's budget is supposed to be for 4 years and not 5?

5. **Response:** Correct, the budget should be for 4 years.

Except as provided herein all other terms and conditions remain unchanged.