



Department of Planning and Development
 Office of Energy & Sustainable Development
 BMC Chapter 19.81
www.BerkeleyCA.gov/BESO/
BESO@berkeleyca.gov

DIRECTIONS: Check the Property Status on BESO Portal (BESO.my.site.com) before applying to see if your building is already compliant. Please email any questions to BESO@BerkeleyCA.gov.

Please download and save this form to your computer prior to filling it out. If you fill it out online, content may be lost.

Application for Compliance with Building Emissions Saving Ordinance (BESO) Single-Family Homes and Duplexes (1-2 Unit Buildings)

Listed for sale on or after January 1, 2026

--- PLEASE SUBMIT ONE APPLICATION PER BUILDING ---

BUILDING INFORMATION *(please fill in all fields):*

Building Address		Zip	
Any Alternative Addresses <i>(if applicable)</i>			
Estimated Gross Floor Area (ft ²)			
Building Type (check one)	<input type="checkbox"/> Single-Family Home <input type="checkbox"/> Duplex		

APPLICANT INFORMATION *(All correspondence and documents will be sent to person listed here):*

Applicant Type (check one)	<input type="checkbox"/> Owner / Buyer <input type="checkbox"/> Seller <input type="checkbox"/> Other <i>(please specify)</i> _____		
Applicant Name			
Phone			
Email			

COMPLIANCE OPTIONS *(Please select one option below):*

Obtain BESO Certificate of Compliance

Complete one or more resilience upgrade measures to achieve a minimum of six (6) total credits for each unit in the building. The list of eligible measures and associated credits is provided on the final page of this form. For each completed measure, include the required verification documentation with this application, along with the \$150 application fee.

Measure Type			
Which unit(s) does this measure apply?		Credits	
Building Permit Number		Measure Completion Date	

Measure Type			
Which unit(s) does this measure apply?		Credits	
Building Permit Number		Measure Completion Date	

Measure Type			
Which unit(s) does this measure apply?		Credits	
Building Permit Number		Measure Completion Date	

Measure Type			
Which unit(s) does this measure apply?		Credits	
Building Permit Number		Measure Completion Date	

Request One-Year Extension (Buyer only - after upgrades have been deferred)

Buyers may apply for a one-year, no-cost extension to complete required resilience upgrade measures. The initial two-year upgrade deadline may be extended by one (1) additional year, for a maximum of three (3) years from the date of sale. Extension requests must be submitted within two (2) years of the purchase date.

****If you are a seller planning to defer the upgrade requirement to the buyer, please work with your title company and real estate agent to complete a [BESO Upgrade Deposit Form](#).*

Which Resilience Upgrades are you in the process of completing?			
Projected Completion Date			

All-Electric Building Exemption

Buildings that have fully electrified all energy-consuming systems and appliances and have permanently capped the gas service line are exempt from BESO. *To qualify, applicants must provide either the building permit number verifying the removal or decommissioning of all gas-fueled equipment, or written confirmation from the gas utility that the gas meter has been removed and the service line has been capped.*

Electrification Completion Date			
Building Permit Number			

Additional Notes			
------------------	--	--	--

FILING FEES (choose corresponding to compliance option):

For Office Use Only	Compliance Option	Filing Fee	Check One
P500	Obtain BESO Certificate of Compliance	\$150	<input type="checkbox"/>
	One-Year Extension (<i>Buyer only</i>) or All-Electric Exemption	No fee	<input type="checkbox"/>

**An administrative fee will be included on applications for buildings that have not listed the energy assessment publicly on the MLS when listing the property for sale.*

APPLICATION SUBMISSION:

Mail check, made payable to the **City of Berkeley**, along with application to:

City of Berkeley Planning Dept.
Office of Energy & Sustainable Development
Attn: BESO
1947 Center St, 1st Floor
Berkeley, CA 94704

MEASURE UPGRADES

Please see the list of eligible resilience upgrade measures and associated credits below. To receive credit, each measure must be fully permitted, installed in accordance with the installation criteria outlined in the applicable measure-specific PDF, and supported by the required verification documentation. Partial installations or measures that do not fully meet the installation criteria are not eligible for credit.

Measure Type	Credits	Measure Type	Credits
Heat Pump Water Heater	6 (full)	Electric or Induction Range	2
Heat Pump HVAC	6 (full)	EV Charger	2
Knob + Tube Replacement	6 (full)	Whole-house Fan	2
Smart Service Panel	6 (full)	HVAC Duct Improvements	2
Electrical Service Panel Upgrade	6 (full)	High Home Energy Score (9 or 10)	2
Solar PV	3	Prewiring & 240v Receptacles	1 or 2
Battery Energy Storage System	3	Electric Clothes Dryer	1 or 2
Window Replacements	2 or 4	Air Sealing	1
Wall Insulation	2 or 4	Greywater System	1
Attic Insulation	2	Floor/Crawlspace Insulation	1

For additional information, please visit www.BerkeleyCA.gov/BESO. You can also email the BESO Team at BESO@BerkeleyCA.gov.