

**Rent Stabilization Program  
FUND 440  
FY 2022 3-4ths Year Budget Update with Adopted FY 2023 Budget**

Code	Description	Actual Year-End FY 2021	Adopted FY 2022	3/4ths FY 2022	Projected Year-End FY 2022	Adopted FY 2023
11-01	Monthly Employees	2,325,298	2,850,000	1,643,520	2,350,000	3,015,000
11-03	Hourly Employees	0	0	0	0	0
13-01	Overtime	477	2,000	476	1,000	1,000
27-20	Benefits	1,550,686	1,800,000	1,065,944	1,625,000	2,075,000
30-12	Stipends	51,800	53,500	39,900	53,500	184,000
30-23	Misc. Legal Expenses	225,683	20,000	10,692	65,000	85,000
30-36	Temp. Agency Employees	801	5,000	14,804	30,000	25,000
30-38	Misc. Professional Services	336,739	410,000	359,954	565,188	378,500
30-42	Office Equip. Mtc. Svcs. / Furniture	6,796	13,000	9,896	13,000	13,000
30-43	Bldg. & Structures Mtc. Svc.	392	500	313	500	500
30-51	Bank Credit Card Charges	7,615	25,000	10,314	25,000	25,000
40-10	Professional Dues & Intern Fees	2,060	3,000	139	2,000	2,000
40-31	Telephones	7,292	5,000	6,658	7,000	7,000
40-50	Printing and Binding	24,798	35,000	15,547	27,500	30,000
40-62	Meals & Lodging	0	1,000	0	1,000	1,000
40-63	Registration Fees/Training	0	12,000	693	3,000	12,000
40-61/64	Transportation & Commercial Travel	12	3,000	73	3,000	3,000
40-70	Advertising/public access	33,720	45,000	27,775	45,000	50,600
40-80	Books & Publications	13,207	13,000	10,157	13,000	13,000
50-10	Rental of Land / Buildings	336,232	375,000	287,454	375,000	370,000
51-10	Postage	26,798	40,000	4,764	30,000	35,000
51-20	Messenger / Delivery	0	500	0	500	500
55-11	Office Supplies	12,346	13,500	9,666	13,500	13,500
55-50	Food and Water	704	1,000	645	1,000	1,000
70-43	Office Equipment and Furniture	0	5,000	0	5,000	5,000
70-44	Computers, Printers, Software	2,767	12,000	29,408	35,000	15,000
75-25	PC Replacement/City Software Licences	50,709	74,305	55,728	74,305	74,305
75-35	Mail Services	3,600	3,600	2,700	3,600	3,600
75-50	City Vehicle / Fuel & Maint.	1,500	1,500	0	1,500	1,500
	<b>Expenditure Subtotal**</b>	<b>5,019,751</b>	<b>5,822,405</b>	<b>3,618,019</b>	<b>5,369,093</b>	<b>6,440,005</b>
	Special Projects (RTS Upgrade, online registration, training)	37,019	453,130	21,380	252,650	257,750
	Annual Capital Reserve	0	0	0	0	0
	<b>Total Authorized Fund Expenditures*</b>	<b>5,056,770</b>	<b>6,275,535</b>	<b>3,639,399</b>	<b>5,621,743</b>	<b>6,697,755</b>
	Fully-covered Unit Revenue		5,000,000	4,941,308	4,950,000	4,950,000
	Measure MM Revenue		350,000	644,584	650,000	685,000
	Fair Chance Ord. Administration		115,850	0	40,000	50,000
	Misc. (Project review, Settlements, Admin. Fees)		50,000	1,717	2,000	2,000
	<b>Total Authorized Fund Revenue*</b>	<b>4,998,518</b>	<b>5,515,850</b>	<b>5,587,609</b>	<b>5,642,000</b>	<b>5,687,000</b>
	Annual Surplus/Shortfall	(58,252)	(759,685)	1,948,210	20,257	(1,010,755)
	<i>Previous FY Carryover Expenditures</i>			52,083	52,083	
	<b>FUND BALANCE (cash basis)</b>	<b>1,444,749</b>	<b>685,064</b>	<b>2,633,273</b>	<b>1,465,006</b>	<b>454,251</b>
	<b>FUND BALANCE (accrual basis)</b>	<b>1,392,666</b>	<b>632,981</b>	<b>2,581,190</b>	<b>1,465,006</b>	<b>454,251</b>
	<b>TOTAL UNCOMMITTED OPERATIONAL FUND BALANCE</b>	<b>897,166</b>	<b>355,981</b>	<b>2,085,690</b>	<b>1,105,156</b>	<b>257,151</b>

\* Note: this report only reflects charges & revenues against the Rent Board Fund (Fund 440) and does not include services charged to or received from other fund:

\*\* Note: variance in actual expenditures and total fund balance reflects remaining balance in reimbursement offset escrow