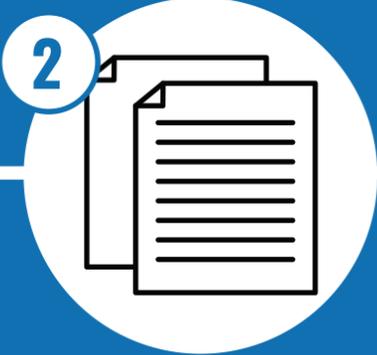


RENT BOARD PETITIONS



1 Client discusses issues with a Housing Counselor, who advises as to whether or not a petition may be filed.



2 Client reviews Filing Rules, fills out petition paperwork, and gathers supporting documentation (evidence).



4 Client (petitioner) sends copy of petition package to Rent Board and to other party (respondent), according to Filing Rules.



3 Client reviews petition package (forms and evidence) with Housing Counselor, who checks for completion.



5 Board processes petition and sends Notice of Right to Object to respondent. Petitioner will receive a blank copy of objection form.



6 If respondent files objection, it's sent to Rent Board and petitioner with any supporting documents (evidence), according to the Filing Rules.



8 Hearing Examiner issues decision based on evidence and testimony presented. Written decision sent to parties. Decisions are final unless appealed by either party.



7 Hearing is scheduled and parties are notified. Parties may bring representatives to the hearing, but this is not required.

QUESTIONS? CONTACT US! 510-981-7368