

CITY OF BERKELEY
RENT STABILIZATION BOARD
2000 Center Street, Suite 400, Berkeley, CA 94704
TEL: (510) 981-7368 (981-RENT) TDD: (510) 981-6903 FAX: (510) 809-3921
EMAIL: rent@berkeleyca.gov WEBSITE: rentboard.berkeleyca.gov

INSTRUCTIONS FOR
PETITION FOR THE DETERMINATION OF
OWNER/RELATIVE MOVE-IN OR ELLIS ACT EVICTION
RELOCATION ASSISTANCE
REGULATION 1383

GENERAL INFORMATION

Tenant households evicted for an owner/relative move-in (OMI) or pursuant to the Ellis Act are entitled to a \$19,413 relocation payment from the landlord where at least one occupant has resided in the unit for one year or more. (Berkeley Municipal Code (B.M.C.) Sections 13.76.130A.8 for OMI evictions and 13.77.055.D.2 for Ellis Act evictions.) A landlord is required to pay an additional \$6,471 to households that qualify as low-income, disabled, elderly, families with minor children, or tenancies that began prior to 1999.

The Rent Board hears and decides petitions regarding disputed claims for OMI and Ellis Act relocation payments. Either a tenant or a landlord may file the petition.

Before filing this petition, you may find it helpful to review the applicable laws cited above and Rent Board Regulation 1383, which may be found on the internet at rentboard.berkeleyca.gov. Rent Board counselors are available to answer questions about the petition process, in person or by telephone at the number listed above, Mondays, Tuesdays, Thursdays, and Fridays from 9:00 a.m. to 4:45 p.m.

FILING THE PETITION

Provide the Rent Board a completed: petition package, which contains the following:

1. A completed and signed petition; and
2. A copy of supporting documentation (your evidence).

Send a copy of the petition package to the respondent party, who is the landlord for tenant filers, or the tenant for landlord filers.

You must follow the **Filing Rules** (posted on our Rent Adjustment Petitions webpage) on how to a) properly complete the petition; b) organize your evidence using an exhibit list form; and c) send them to the Rent Board and other parties in your case. Rent Board staff will contact you if anything is incorrect or incomplete.

AFTER THE PETITION IS FILED

Petitions filed under this section shall be expedited so that a hearing on the petition is held within 30 days of an acceptable filing and a written decision is sent to the parties within 30 days of the hearing. Notice of the time, date, and place of the hearing with instructions will be sent to all the parties no later than 15 days before the scheduled date of the hearing.

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PETITION NO. RA-_____

**PETITION FOR THE DETERMINATION OF OWNER/RELATIVE MOVE-IN OR ELLIS ACT
EVICITION RELOCATION ASSISTANCE**

A. Type of Eviction (check one):

- Owner/Relative Move-In
 Ellis Act

B. Property Address: _____ Unit No. _____

C. Petitioner's Information:

Name _____

Mailing address _____

City _____ State _____ Zip _____

Phone (_____) _____ Fax (_____) _____

Email address _____ @ _____

- Check one: I am the landlord of the rental unit listed above.
 I am a tenant in the rental unit listed above.

D. Opposing Party's Information:

Name _____

Mailing address _____

City _____ State _____ Zip _____

Phone (_____) _____ Fax (_____) _____

Email address _____ @ _____

Attach a copy of 1) all documents submitted to the Rent Board regarding the owner/relative move-in or Ellis Act relocation payment and 2) all documents in support of your claim that the tenant household is or is not entitled to the standard or additional relocation payments.

E. Claim Regarding Standard Payment Relocation:

The tenant is is not entitled to the standard payment relocation for the following reasons:

- The tenant household does does not include an occupant who has resided in the rental unit for at least one year: _____
- Other reason: _____

F. Claim Regarding Additional Payment Relocation:

The tenant is is not entitled to the additional payment relocation for the following reasons:

- The annual income of the tenant household is less than is more than the following:

Number of Household Members							
1	2	3	4	5	6	7	8
\$87,550	\$100,050	\$112,550	\$125,050	\$135,100	\$145,100	\$155,100	\$165,100

- The tenant household does does not include a disabled occupant. A person is “disabled” if s/he has a physical or mental impairment that limits one or more of a person’s major life activities as defined under the California Fair Housing and Employment Act (Government Code § 12926).: _____

- The tenant household does does not include an elderly occupant (60 years of age or older): _____
- The tenant household does does not include a minor child (under 18 years of age): _____

- The tenancy did did not begin prior to January 1, 1999: _____
- Other reason: _____

G. Certification: I declare under penalty of perjury under the laws of the State of California that the information stated above, and in any attachments, is true and correct.

Signature _____ Date _____

Printed Name _____

PROOF OF SERVICE

I AM A RESIDENT OF _____ COUNTY AND WAS, AT THE TIME OF SERVICE, OVER EIGHTEEN YEARS OF AGE. ON _____ (DATE), I SERVED ONE COPY OF THE FOLLOWING DOCUMENT(S): _____

BY: (CHECK APPROPRIATE BOX)

DELIVERING THE DOCUMENTS IN PERSON TO THE FOLLOWING INDIVIDUAL(S):
[PRINT NAME OF EACH PARTY SERVED:]

PLACING THE DOCUMENTS, ENCLOSED IN A SEALED ENVELOPE WITH FIRST-CLASS POSTAGE FULLY PAID, INTO A U.S. POSTAL SERVICE MAILBOX, ADDRESSED AS FOLLOWS:
[PRINT NAME AND ADDRESS AS SHOWN ON ENVELOPE OF EACH PARTY SERVED:]

EMAILING THE DOCUMENTS IN PERSON TO THE FOLLOWING INDIVIDUAL(S):
[PRINT NAME AND EMAIL ADDRESS OF EACH PARTY SERVED:]

I DECLARE UNDER PENALTY OF PERJURY OF THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.

(SIGNATURE)

(DATE)

(PRINTED NAME)