

RESOLUTION 25-15

ADOPTING THE FISCAL YEAR 2025-2026 BUDGET, STAFFING MODEL POSITION DETAIL, AND THE MAXIMUM EXPENDITURE LEVEL

BE IT RESOLVED by the Rent Stabilization Board of the City of Berkeley as follows:

WHEREAS the Rent Stabilization Board operates based on a fiscal year and each year adopts an operational budget after public review and input; and

WHEREAS, Section 123 of Article XVII of the Charter of the City of Berkeley provides that the Rent Stabilization Board shall finance its reasonable expenses by charging landlords annual registration fees in amounts deemed reasonable by the Board; and

WHEREAS, the Budget and Personnel Committee met five times during this calendar year to monitor the budget and the Program's progress in meeting the goals established by the Board; and

WHEREAS, on March 20, 2025, after reviewing the available reserves and considering revenue needs for FY 2026, the Board voted to maintain the annual registration fee for fully-covered units at \$344 per unit, the partially-covered unit fee at \$212 per unit; and the Summer Fraternity and Sorority Registration Fee at \$96; and,

WHEREAS, the Budget and Personnel Committee has met with the Finance Director and the Executive Director several times this year to discuss a line-item operating budget and staffing model for FY 2025-2026 for the Board's consideration; and,

WHEREAS, the proposed operating budget (including contracts) for FY 2025-2026 authorizes new expenditures totaling \$9,017,005, which includes both recurring operational, capital needs and expenditures related to operations, staffing, and digital education enhancements; and

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**ADOPTING THE FISCAL YEAR 2025-2026 BUDGET, STAFFING MODEL POSITION
DETAIL, AND THE MAXIMUM EXPENDITURE LEVEL (Page 2)**

WHEREAS, the proposed budget for FY 2025-2026 includes \$290,000 in expenditures earmarked from the Capital Reserve Expenditure line item for anticipated outside legal counsel and Executive Management evaluations and moving \$500,000 from the Board's uncommitted reserve to replenish the Board's Capital Reserve that could be allocated later for larger, one-time capital projects; and

WHEREAS, after reviewing the current workload and filled positions along with the goals and objectives for FY 2025-2026 articulated by the Board, the Finance Director, the Executive Director, and the Budget and Personnel Committee, the Board believes that it is necessary to maintain a staffing level of at least 29.0 career Full-Time Equivalents (FTE's).

NOW, BE IT RESOLVED that an overall spending level totaling \$9,017,005 (which includes \$290,00 in expenditures earmarked from the Capital Reserve Expenditure line item and moving \$500,000 from the Board's uncommitted reserve to replenish the Board's Capital Reserve that could be allocated later for larger, one-time capital projects) and a staffing level of 29.0 FTE's is hereby adopted for the Fiscal Year 2025-2026.

Dated: June 16, 2025

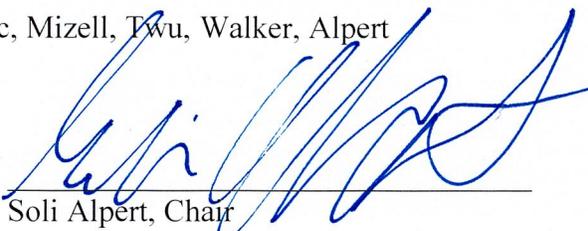
Adopted by the Rent Stabilization Board of the City of Berkeley by the following vote:

YES: Elgstrand, Johnson, Kelley, Marrero, Martinac, Mizell, Twu, Walker, Alpert

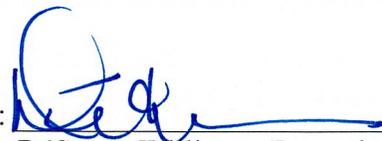
NO:

ABSTAIN:

ABSENT:



Soli Alpert, Chair
Rent Stabilization Board

Attest: 

DéSeana Williams, Executive Director