

\_\_\_\_\_  
Date

Dear \_\_\_\_\_,  
Landlord

*The Berkeley City Council adopted an ordinance (Berkeley Municipal Code 13.110) imposing a moratorium on evictions for failure to pay rent due to financial impacts related to COVID-19, and creating a repayment period for any unpaid rent due to COVID-19 related financial impacts. In addition, the Governor signed State Assembly Bill (AB) 3088, State Senate Bill 91, AB 832, and AB 2179 into law, which also provide tenants with certain eviction protections.*

I am writing to provide notice that I am unable to pay full rent beginning the month of \_\_\_\_\_ as a result of documented financial impacts caused by COVID-19 or any local, state, or federal government response to COVID-19.

The financial impacts are documented, caused by COVID-19 or any local, state, or federal government response to COVID-19, and include:

- Decrease in household income due to layoffs or reduction of hours**
- Material decrease in household income due to caregiving responsibilities, including child care needs arising from school closures**
- Substantial material out-of-pocket medical expenses**
- Reduction of the number of tenants in a group living arrangement which reduces the ability of the remaining tenants to pay rent**
- Other:**

I understand that I should gather and keep documentation to support my claim and may be required to provide it at a later date.

I understand my obligation to repay the full amount of rent owed minus any relief provided by the City of Berkeley pursuant to 13.110.040(E) and/or the State of California's rental relief plan by August 31, 2023.\*

Any medical or financial information provided in support of my hardship claim must be held in confidence.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Unit Address

\*Although the State of California (via Alameda County Housing Secure) stopped accepting applications for rent relief on May 13, 2022, the Eviction Defense Center (EDC) has funding from the City of Berkeley to assist tenants with rent relief due to COVID-19 or other circumstances. Tenants can contact the EDC at (510) 452-4541 and ask for Eric Magaña or Jose Morales.