City of Berkeley
Finance Department Revenue Development Division
2180 Milvia Street, 3rd Floor | Berkeley, CA 94704
Phone: (510) 981-7305
Email: emailtreasury@berkeleyca.gov | Website: www.berkeleyca.gov

Transportation Network Company User Tax Quarterly Remittance Form
Pursuant to Berkeley Municipal Code 7.71

Business Information (To be completed by the owner or operator)	
Business Name	Registration Certificate Number
Business Mailing Address	Business Location

Reporting Quarter
☐ Quarter 1 (Jan-Mar) ☐ Quarter 2 (Apr-Jun) ☐ Quarter 3 (Jul-Sep) ☐ Quarter 4 (Oct-Dec) **Reporting Year**

Owner Information

First Name		Last Name		
Mailing Address	City		State	Zip Code
Phone Number		Email Address		

Calculation of Transportation Network Company User Tax

		# of Prearranged Trips	# of Pooled Prearranged Trips
Line 1.	Month 1 _____		
Line 2.	Month 2 _____		
Line 3.	Month 3 _____		
Line 4.	Total # of Prearranged Trips *(sum of lines 1 through 3)*		
Line 5.	Tax Amount Per Trip		
Line 6.	Total Prearranged Tax Amount: (line 4 multiply by line 5)		
Line 7.	Allowable Exemptions, waivers, discounts, or rebates		
Line 8.	**Taxable Amount** (line 6 minus line 7)		
Line 9.	Penalty 1 *(10% of line 8)*, if applicable, see Notes below: _____		
Line 10.	Penalty 2 *(10% of line 8)*, if applicable, see Notes below: _____		
Line 11.	Int. *(1% per mo. from delinq. date of line 8)*, if app., see Notes below: _____		
Line 12.	Amount Due *(sum of lines 8 through 11)*		
Line 13.	**Combined Total Amount Due**		

Submit your remittance form and payment by mail or online:
- By Mail: Mail completed form with payment to: City of Berkeley – Treasury Office | 2180 Milvia Street, 3rd Floor | Berkeley, CA 94704. Enclose a check made out to "City of Berkeley."
- Online: Email completed form to emailtreasury@berkeleyca.gov and pay online by e-check, Visa or MasterCard at https://www.e-billexpress.com/ebpp/BerkeleyCA/Login/Index. Make sure to enter your business name and the tax filing period in the payment description field so we can correctly apply the payment to your account.

Notes:
A. Pursuant to Chapter 7.71 of the Berkeley Municipal Code the City of Berkeley imposes a tax on transportation network companies, commonly referred to as "ridesharing" companies a per-ride charge on all trips originating within the City of Berkeley.
B. Delinquent date is the last day of the month following the close of the reporting period.
C. Penalties: If tax is not remitted by the delinquent date, add a penalty of 10% of the amount of the tax.
D. Interest: In addition to any penalties, add interest at the rate of 1% per month on the amount of the tax, from the date on which the tax first became delinquent to the date of payment.

I declare under penalty of perjury that the above statement is true and correct to the best of my knowledge and belief.

Printed Name	Signature	Date