



RENT STABILIZATION BOARD
BUDGET & PERSONNEL COMMITTEE MEETING

Thursday, December 14, 2023 – 2:00 p.m.

Rent Stabilization Board Law Library – 2001 Center Street, 2nd floor, Berkeley

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

For in-person attendees, face coverings or masks that cover both the nose and the mouth are encouraged. If you are feeling sick, please do not attend the meeting in person.

To access this meeting remotely: Join from a PC, Mac, iPad, iPhone, or Android device by clicking on this URL: <https://us06web.zoom.us/j/86229883817?pwd=pqIkBiaV9DzECkpb7CQ2RkF73Veq4w.GZYum-A1I9ga6rj7>. If you do not wish your name to appear on the screen, then use the drop-down menu and click on "Rename" to rename yourself as anonymous. To request to speak, use the "Raise Hand" icon by rolling over the bottom of the screen.

To join by phone: Dial 1-669-900-6833 and enter Webinar ID: 862 2988 3817 and Passcode: 126991. If you wish to comment during the public comment portion of the agenda, Press *9 and wait to be recognized by the Committee Chair.

To submit an email comment for the Committee's consideration and inclusion in the public record, email amueller@cityofberkeley.info with the Subject line in this format: "PUBLIC COMMENT ITEM FOR BUDGET & PERSONNEL COMMITTEE." Please observe a 150-word limit. Time limits on public comments will apply. Written comments will be entered into the public record. **Email comments must be submitted to the email address above by 12:00 p.m. on the day of the Committee meeting in order to be included.**

Please be mindful that this will be a public meeting and all rules of procedure and decorum apply for both in-person attendees and those participating by teleconference or videoconference.

This meeting will be conducted in accordance with Government Code Section 54953 and all current state and local requirements allowing public participation in meetings of legislative bodies. Any member of the public may attend this meeting at the posted location(s). Questions regarding this matter may be addressed to DéSeana Williams, Executive Director of the Rent Board, at 510-981-7368 (981-RENT). The Committee may take action related to any subject listed on the Agenda.



COMMUNICATION ACCESS INFORMATION:

This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services Specialist at (510) 981-6418 (voice) or (510) 981-6347 (TDD) at least three (3) business days before the meeting date.

Attendees at public meetings are reminded that other attendees may be sensitive to various scents, whether natural or manufactured, in products and materials. Please help the City respect these needs.

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AGENDA

1. Roll Call
2. Land Acknowledgment Statement: *The Berkeley Rent Stabilization Board recognizes that the rental housing units we regulate are built on the territory of xučyun (Huchiun-(Hooch-yoon)), the ancestral and unceded land of the Chochenyo (Cho-Chen-yo)-speaking Ohlone (Oh-low-nee) people, the ancestors, and descendants of the sovereign Verona Band of Alameda County. This land was and continues to be of great importance to all of the Ohlone Tribes and descendants of the Verona Band. As we begin our meeting tonight, we acknowledge and honor the original inhabitants of Berkeley, the documented 5,000-year history of a vibrant community at the West Berkeley Shellmound, and the Ohlone people who continue to reside in the East Bay. We recognize that Berkeley's landlords and tenants have and continue to benefit from the use and occupation of this unceded stolen land since the City of Berkeley's incorporation in 1878 and since the Rent Stabilization Board's creation in 1980. As stewards of the laws regulating rental housing, it is not only vital that we recognize the history of this land but also recognize that the Ohlone people are present members of Berkeley and other East Bay communities today.*
3. Approval of agenda
4. Public comment
5. Approval of October 5, 2023, meeting minutes (attached to agenda)
6. Presentation on Performance Management Software PerformYard
7. Rent Board staffing vacancy update (verbal report only)
8. Office relocation process update (verbal report only)
9. Update on the Property Files Scanning Project (verbal update only)
10. CLOSED SESSION – Pursuant to California Government Code Section 54957(b)(1), the Board will also convene in closed session for a Public Employee Evaluation of Performance:

Title: General Counsel
11. Future agenda items
12. Discussion and possible action to set next meeting
13. Adjournment

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368
COMMITTEE: Dominique Walker (Chair), Soli Alpert, Leah Simon-Weisberg, Nathan Mizell



RENT STABILIZATION BOARD

BUDGET & PERSONNEL COMMITTEE MEETING

Thursday, October 5, 2023 – 5:30 p.m.

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Minutes To Be Approved

1. Roll Call: Executive Director Williams called Roll.
Members Present: Alpert, Mizell, Simon-Weisberg and Walker.
Staff Present: S. Cole and D. Williams.
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of agenda: MSC (Alpert/Simon-Weisberg) Voice Vote. Carried 4-0-0-0
4. Public Comment: No public comment.
5. Approval of the June 1, 2023 meeting minutes (attached to agenda): MSC (Mizell/Simon-Weisberg) Voice vote. Carried 4-0-0-0
6. **CLOSED SESSION: Public Employee Evaluation of Performance pursuant to California Government Code Section 54957(b)(1). Title: General Counsel – No Action**

The Committee met in closed session and voted to adopt the Recommendation of Consultant Keren Stashower of Kinnectics LLC to follow a process for the evaluation of the General Counsel for the current year and to set up criteria and a format for the evaluation of Executive Staff in the future. The Committee will follow the recommendations and will conduct an evaluation schedule of the General Counsel beginning in October of this year.

7. Information Report: Staffing of the new Finance Unit and Rent Board staff vacancy update
8. Information Report: Office relocation process
9. Information Report: Update on the Property Files Scanning Project
10. Future Agenda Items:
 - Office relocation update
 - Scanning project update
 - Finance Unit Staffing update

11. Discussion and possible action to set the next meeting: Next meeting scheduled for Thursday, November 2, 2023, at 5:30 p.m.
12. Adjournment: M/S/C (Alpert/Simon-Weisberg) Motion to Adjourn. Voice Vote. Carried: 4-0-0-0. The meeting adjourned at 6:48 p.m.

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368

COMMITTEE: Soli Alpert, Nathan Mizell, Leah Simon-Weisberg, Dominique Walker (Chair)