



RENT STABILIZATION BOARD
BUDGET & PERSONNEL COMMITTEE MEETING

Thursday, October 5, 2023 – 5:30 p.m.

Rent Stabilization Board Law Library – 2001 Center Street, 2nd floor, Berkeley

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

For in-person attendees, face coverings or masks that cover both the nose and the mouth are encouraged. If you are feeling sick, please do not attend the meeting in person.

To access this meeting remotely: Join from a PC, Mac, iPad, iPhone, or Android device by clicking on this URL: <https://us06web.zoom.us/j/83818764151?pwd=1arusH5DzRdLRaVeZ6EVwJlx51Ov4E.1>. If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "Rename" to rename yourself to be anonymous. To request to speak, use the "Raise Hand" icon by rolling over the bottom of the screen.

To join by phone: Dial 1-669-900-6833 and enter Webinar ID: 838 1876 4151 and Passcode: 183991. If you wish to comment during the public comment portion of the agenda, Press *9 and wait to be recognized by the Committee Chair.

To submit an email comment for the Committee's consideration and inclusion in the public record, email amueller@berkeleyca.gov with the Subject line in this format: "PUBLIC COMMENT ITEM FOR BUDGET & PERSONNEL COMMITTEE". Please observe a 150-word limit. Time limits on public comments will apply. Written comments will be entered into the public record. **Email comments must be submitted to the email address above by 3:30 p.m. on the day of the Committee meeting in order to be included.**

Please be mindful that this will be a public meeting and all rules of procedure and decorum apply for both in-person attendees and those participating by teleconference or videoconference.

This meeting will be conducted in accordance with Government Code Section 54953 and all current state and local requirements allowing public participation in meetings of legislative bodies. Any member of the public may attend this meeting at the posted location(s). Questions regarding this matter may be addressed to DéSeana Williams, Executive Director of the Rent Board, at 510-981-7368 (981-RENT). The Committee may take action related to any subject listed on the Agenda.



COMMUNICATION ACCESS INFORMATION:

This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services Specialist at (510) 981-6418 (voice) or (510) 981-6347 (TDD) at least three (3) business days before the meeting date.

Attendees at public meetings are reminded that other attendees may be sensitive to various scents, whether natural or manufactured, in products and materials. Please help the City respect these needs.



Rent Stabilization Board

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AGENDA

1. Roll Call
2. Land Acknowledgment Statement: *The Berkeley Rent Stabilization Board recognizes that the rental housing units we regulate are built on the territory of xučyun (Huchiun-(Hooch-yoon)), the ancestral and unceded land of the Chochenyo (Cho-Chen-yo)-speaking Ohlone (Oh-low-nee) people, the ancestors, and descendants of the sovereign Verona Band of Alameda County. This land was and continues to be of great importance to all of the Ohlone Tribes and descendants of the Verona Band. As we begin our meeting tonight, we acknowledge and honor the original inhabitants of Berkeley, the documented 5,000-year history of a vibrant community at the West Berkeley Shellmound, and the Ohlone people who continue to reside in the East Bay. We recognize that Berkeley's landlords and tenants have and continue to benefit from the use and occupation of this unceded stolen land since the City of Berkeley's incorporation in 1878 and since the Rent Stabilization Board's creation in 1980. As stewards of the laws regulating rental housing, it is not only vital that we recognize the history of this land but also recognize that the Ohlone people are present members of Berkeley and other East Bay communities today.*
3. Approval of agenda
4. Public comment
5. Approval of June 1, 2023, meeting minutes (attached to agenda)
6. **CLOSED SESSION:** Public Employee Evaluation of Performance pursuant to California Government Code Section 54957(b)(1).

Title: General Counsel
7. Staffing of the new Finance Unit and Rent Board staff vacancy update (verbal report only)
8. Office relocation process update (verbal report only)
9. Update on the Property Files Scanning Project (verbal update only)
10. Future agenda items

11. Discussion and possible action to set next meeting

12. Adjournment

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368

COMMITTEE: Dominique Walker (Chair), Soli Alpert, Leah Simon-Weisberg, Nathan Mizell



RENT STABILIZATION BOARD
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Thursday, June 1, 2023 – 5:30 p.m.

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Minutes To Be Approved

1. Roll Call: Executive Director Williams called Roll.
 Members Present: Alpert, Mizell, Simon-Weisberg and Walker.
 Staff Present: L. Bursell, S. Cole and D. Williams.
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of agenda: M/S/C (Simon-Weisberg/Alpert). Motion to approve the agenda. Voice Vote. Carried: 4-0-0-0.
4. Public Comment: No public comment.
5. Approval of the May 4, 2023 meeting minutes (attached to agenda): M/S/C (Simon-Weisberg/Alpert). Motion to approve the May 4, 2023 meeting minutes. Voice Vote. Carried: 4-0-0-0.
6. Update on Status of Current Agency Request for Proposals (verbal report only): Executive Director Williams gave a brief update on the Request for Proposals (RFP's) for Tenant Legal Service Providers and Legislative Lobbyists.
7. Discussion, and Possible Action regarding Recommendation to full Board on the Adoption of a Fiscal Year (FY) 2023/24 Line-Item Budget, Staffing Model & Expenditure Level (See Attached Staff Report): M/S/C (Simon-Weisberg/Walker). Motion to recommend to the Full Board at the June 15, 2023 meeting the adoption of the Fiscal Year (FY) 2023/24 Line-Item Budget, Staffing Model and Expenditure Level. Voice Vote. Carried: 4-0-0-0.
8. Office Relocation Process Update (verbal report only): Executive Director Williams gave a brief update on a possible new office location and lease and will provide additional updates at the next Committee Meeting. Commissioner Simon-Weisberg left the meeting at 6:20 p.m.
9. Future agenda items: The Committee agreed to discuss these items at the next meeting.
 - ➔ Report on Capital and Reserve Budgets of similarly sized institutions or jurisdictions
 - ➔ Review of Commissioner Stipends for Meeting Absence
 - ➔ Review of Penalty Fees for failure to Register and the Collection Process

10. Discussion and possible action to set the next meeting: Next meeting scheduled for Thursday, July 6, 2023 at 5:30 p.m.
11. Adjournment: M/S/C (Mizell/Alpert) Motion to Adjourn. Voice Vote. Carried: 3-0-0-1.
Meeting adjourned at 6:24 p.m.

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368

COMMITTEE: Soli Alpert, Nathan Mizell, Leah Simon-Weisberg, Dominique Walker (Chair)