



## **BUDGET & PERSONNEL COMMITTEE MEETING**

**Tuesday, January 20, 2026 – 5:30 p.m.**

**Berkeley Rent Board Conference Room B – 2000 Center Street, Ste. 400- 4th floor, Berkeley**

### **Public Participation**

This meeting will be conducted in a hybrid model with both in-person and remote participation, and in accordance with Government Code Section 54953 and all current state and local requirements allowing public participation in meetings of legislative bodies. Any member of the public may attend this meeting at the posted location(s). Questions regarding this matter may be addressed to DéSeana Williams, Executive Director of the Rent Board, at 510-981-7368 (981-RENT). The Committee may take action related to any subject listed on the Agenda.

### **To access this meeting by Zoom**

[Join from a PC, Mac, iPad, iPhone, or Android device](#). If you do not want your name to appear on the screen, use the drop-down menu and click on "Rename" to rename yourself as anonymous. To request to speak, use the "Raise Hand" icon by rolling over the bottom of the screen.

### **To join by phone**

Dial 1-669-900-6833, enter Webinar ID: 884 9595 0189 and Passcode: 292265. To comment during the public comment part of the agenda, Press \*9 and wait to be recognized by the Committee Chair.

### **Email comments**

Email comments must be submitted to [DeWilliams@berkeleyca.gov](mailto:DeWilliams@berkeleyca.gov) by **3:30 p.m.** on the day of the meeting in order to be considered by the Committee and included in the public record. Format your subject line: "PUBLIC COMMENT ITEM FOR BUDGET & PERSONNEL COMMITTEE." Please observe a 150-word limit. Time limits on public comments will apply.

### **Decorum**

All rules of procedure and decorum apply for both in-person attendees and those participating remotely. Attendees at public meetings are reminded that other attendees may be sensitive to various scents. Please help the City respect these needs.

### **Communications access information**

All rules of procedure and decorum apply for both in-person attendees and those participating remotely. Attendees at public meetings are reminded that other attendees may be sensitive to various scents. Please help the City respect these needs.



## **AGENDA: BUDGET & PERSONNEL COMMITTEE MEETING**

**Tuesday, January 20, 2026 – 5:30 p.m.**

**Berkeley Rent Board Conference Room B – 2000 Center Street, Ste. 400- 4th floor, Berkeley**

1. Roll Call
2. Land Acknowledgment Statement: *The Berkeley Rent Stabilization Board recognizes that the rental housing units we regulate are built on the territory of xučyun (Huchiun-(Hooch-yoon)), the ancestral and unceded land of the Chochoenyó (Cho-Chen-yo)-speaking Ohlone (Oh-low-nee) people, the ancestors, and descendants of the sovereign Verona Band of Alameda County. This land was and continues to be of great importance to all of the Ohlone Tribes and descendants of the Verona Band. As we begin our meeting tonight, we acknowledge and honor the original inhabitants of Berkeley, the documented 5,000-year history of a vibrant community at the West Berkeley Shellmound, and the Ohlone people who continue to reside in the East Bay. We recognize that Berkeley's landlords and tenants have and continue to benefit from the use and occupation of this unceded stolen land since the City of Berkeley's incorporation in 1878 and since the Rent Stabilization Board's creation in 1980. As stewards of the laws regulating rental housing, it is not only vital that we recognize the history of this land but also recognize that the Ohlone people are present members of Berkeley and other East Bay communities today.*
3. Approval of agenda
4. Public Comment
5. Approval of December 2, 2025, meeting minutes (attached to agenda)
6. FY 26/27 Fee Model Discussion. Presentation (Finance Director)
7. Update on Project Data System -RFP. Verbal (Executive Director)
8. Future agenda items
9. Discussion and possible action to set the next meeting
10. Adjournment

**STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368**

**COMMITTEE: Committee Chair Dominique Walker, Soli Alpert, Nathan Mizell, Andy Kelley.**



## BUDGET & PERSONNEL COMMITTEE MEETING

Tuesday, December 2, 2025 – 5:30 p.m.

Berkeley Rent Board Conference Room B – 2000 Center Street, Ste. 400- 4th floor, Berkeley

### Minutes to be approved

1. Roll Call: Staffer DeSeana Williams called Roll at 5:35 p.m.  
Members Present: Mizell, Alpert, Committee Chair Walker, Kelley.  
Staff Present: D. Williams, S. Cole.
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of agenda: M/S/C (Alpert/Mizell). Motion to approve the agenda. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Motion Carried: 4-0-0-0.
4. Public Comment: No public comment
5. Approval of October 30, 2025, meeting minutes: M/S/C (Kelley/Mizell). Motion to approve October 30, 2025, meeting minutes. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Motion Carried: 4-0-0-0.
6. Discussion and possible action on the Returned Check Policy Development: The Finance Director provided Committee Members with data on the status of returned checks to better inform future policy work. This item will be moved to the LIRA Committee. No Action Taken
7. Discussion and possible action to recommend a Rent Board Staffing Model Change: The Executive Director provided a report and discussed the recommendation to add an Assistant Planner to the Planning Unit. M/S/C (Mizell/Walker). Motion to Recommend the Rent Board Staffing Model Change. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Motion Carried: 4-0-0-0.
8. Discussion on Measure BB and the Setting of Registration Fee for FY26/27: The Finance Director provided beginning discussion points for consideration regarding the Fee model. No Action Taken.
9. Future agenda items
  - ➔ Discussion regarding the practice/policy for setting salaries
  - ➔ Discussing possible incentives for different payment options, checks vs credit cards
  - ➔ Discussion on the Rent Board practice for handling Fraudulent checks and payments
10. Discussion and possible action to set the next meeting: Next meeting scheduled for January 20, 2026, at 5:30 p.m.

11. Adjournment M/S/C (Alpert/Kelley). Motion to adjourn. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Motion Carried: 4-0-0-0

**STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368**

COMMITTEE: Committee Chair Dominique Walker, Soli Alpert, Nathan Mizell, Andy Kelley.