



Rent Stabilization Board

RENT STABILIZATION BOARD
BUDGET AND PERSONNEL COMMITTEE MEETING

Wednesday, February 22, 2023 – 3:30 p.m.

Minutes – Approved

1. Roll Call: Executive Director Williams called Roll.
Members Present: Alpert, Mizell and Walker. Simon-Weisberg was absent.
Staff Present: M. Brown, L. Bursell and D. Williams.
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of agenda: M/S/C (Alpert/Mizell) Motion to approve the agenda. Roll call vote. YES: Alpert, Mizell and Walker; NO: None; ABSTAIN: None; ABSENT: Simon-Weisberg. Carried: 3-0-0-1.
4. Public Comment: No public comment.
5. Approval of the February 9, 2023 meeting minutes (attached to agenda): M/S/C (Alpert/Mizell) Motion to approve the February 9, 2023 Committee meeting minutes. Roll call vote. YES: Alpert, Mizell and Walker; NO: None; ABSTAIN: None; ABSENT: Simon-Weisberg. Carried: 3-0-0-1.
6. Rent Board file scanning project update (Verbal report only): Executive Director Williams gave a brief report on the Office Relocation Committee's recommendations to digitize all hard copy Property Files prior to the office move and will provide additional updates at a future meeting.
7. Discussion and Possible Action on the Process to Adopt the FY 2023/24 Registration Fee for Fully Covered and Measure MM units (staff presentation): M/S/C (Alpert/Walker). Motion to recommend to the Full Board the adoption of Staff's recommendation to set the Registration Fee for Fully Covered Units at \$290 and Measure MM Units at \$178 for FY 2024 and to consider raising the Registration Fee for Fully Covered Units to \$330 and Measure MM Units to \$206 in FY 2025. Roll call vote. YES: Alpert, Mizell and Walker; NO: None; ABSTAIN: None; ABSENT: Simon-Weisberg. Carried: 3-0-0-1.
8. Office Relocation process (verbal report only): Executive Director Williams gave a brief report on the status of the office relocation, no action taken.

9. Future agenda items: The Committee agreed to discuss these items at the next meeting.
 - ➔ Rent Board Office Relocation Process and Progress
 - ➔ Budget Review and Timeline for Fiscal Year 2023/2024
 - ➔ Report on Reserve Budget Policy of similarly sized jurisdictions and institutions
10. Discussion and possible action to set the next meeting: Next meeting scheduled for Thursday, April 6, 2023 at 5:30 p.m.
11. Adjournment: M/S/C (Walker/Alpert) Motion to Adjourn. Roll call vote. YES: Alpert, Mizell and Walker; NO: None; ABSTAIN: None; ABSENT: Simon-Weisberg. Carried: 3-0-0-1. Meeting adjourned at 4:15 p.m.

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368

COMMITTEE: Soli Alpert, Nathan Mizell, Leah Simon-Weisberg, Dominique Walker (Chair)