



Rent Stabilization Board

RENT STABILIZATION BOARD OUTREACH COMMITTEE MEETING

Tuesday, January 31, 2023 – 5:00 p.m.

Minutes – *Approved*

1. **Roll call:** N. Dahl called Roll.
Members present: Alpert, Elgstrand, Kelley and Marrero.
Staff Present: N. Dahl, M. Law and D. Williams.
Guests present: L. Gil-Trejo.
2. **Election of Outreach Committee Chair:** Recommendation to elect Commissioner Alpert as Chair of the Outreach Committee, Commissioner Alpert accepted. M/S/C (Kelley/Elgstrand). Motion to nominate Commissioner Alpert as Chair of the Outreach Committee. Roll call vote. YES: Alpert, Elgstrand, Kelley and Marrero; NO: None; ABSTAIN: None; ABSENT: None. Carried: 4-0-0-0.
3. **Land Acknowledgment Statement:** Committee Chair Alpert read the Land Acknowledgment Statement.
4. **Approval of the Agenda:** M/S/C (Elgstrand/Kelley) Motion to approve the Agenda. Roll call vote. YES: Alpert, Elgstrand, Kelley and Marrero; NO: None; ABSTAIN: None; ABSENT: None. Carried: 4-0-0-0.
5. **Approval of the Minutes of the November 16, 2022 Meeting:** M/S/C (Kelley/Alpert) Motion to approve the Minutes of the November 16, 2022 Meeting. Roll call vote. YES: Alpert, Elgstrand, Kelley and Marrero; NO: None; ABSTAIN: None; ABSENT: None. Carried: 4-0-0-0.
6. **Public Comment:** None.
7. **Tenant Survey Update:** Survey Coordinator L. Gil-Trejo gave a presentation to the new and returning Committee Members on the ongoing Berkeley Tenant Survey, the process, tools, planned timeline and some difficulties with the collection of data and completion of the survey. The Committee discussed the number of completed surveys since commencement of the survey in October of 2022, and the minimum number of responses necessary for an accurate scientific sample size. Survey Coordinator L. Gil-Trejo following discussion with the Survey Consultant Dr. Barton and Rent Board Staff will expand the original survey sample size and adjust the methodology for the survey results as necessary. Committee Staffer Dahl will provide additional updates on the progress of the survey to the Committee at future meetings.
8. **2023 Meeting dates and times – Set 2023 Calendar Dates:** The Committee agreed to set its regular meeting day as the Second Thursday of the month at 5:30 p.m. The Committee will meet next on Wednesday, February 15, 2023 at 5:30 p.m. for a brief Orientation and Workplan Review.

9. **Future Agenda Items:**

- Orientation and Workplan Review
- Public Information Unit (PIU) Staff Introduction
- 2023 PIU Outreach Workplan and Budget
- Fair Chance Ordinance Outreach
- Emergency Response Outreach to Landlords and Tenants

10. **Adjournment:** M/S/C (Elgstrand/Marrero) Motion to adjourn. Roll call vote. YES: Alpert, Elgstrand, Kelley and Marrero; NO: None; ABSTAIN: None; ABSENT: None. Carried: 4-0-0-0. Meeting adjourned at 6:26 p.m.

STAFF CONTACT: Nathan Dahl, Public Information Unit Manager (510) 981-4935

COMMITTEE: Soli Alpert (Chair), Stefan Elgstrand, Andy Kelley, Vanessa Marrero