



Rent Stabilization Board

RENT STABILIZATION BOARD
BUDGET & PERSONNEL COMMITTEE MEETING

Thursday, March 7, 2024 – 5:30 p.m.

Rent Stabilization Board Law Library – 2001 Center Street, 2nd floor, Berkeley

Minutes – *Approved*

1. Roll Call: Executive Director Williams called Roll at 5:37 p.m.
Members Present: Mizell, Alpert, Simon-Weisberg, and Committee Chair Walker.
Staff Present: D. Williams and S. Cole.
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of agenda: Motion by Walker to change the order of the agenda moving Item #7 of the agenda to after public comment and to postpone the remaining agenda items to April 11, 2024 Committee meeting. M/S/C (Walker/Alpert). Motion to approve the agenda. YES: 4; NO: None; ABSTAIN: None; ABSENT: 0. Motion Carried: 4-0-0-0.
4. Public Comment: No public comment.
5. Approval of the February 23, 2024, meeting minutes (attached to agenda): M/S/C (Alpert/Simon-Weisberg). Motion to approve the February 23, 2024 meeting minutes. YES: 4 NO: None; ABSTAIN: None; ABSENT: 0. Carried: 4-0-0-0.
6. Discussion and Possible Action on the Process to Adopt the Fiscal Year 2024/25 Registration Fee for Fully Covered and Measure MM units (Staff presentation): Finance Director Shamika Cole presented a Power Point to the committee with an update on the Fiscal Year 24/25 fee discussion. M/S/C (Simon-Weisberg/Alpert). Motion to recommend the Fiscal Year 2024/25 Registration Fee to include an increase for Fraternity, Sorority and Affordable units as well as a recommended fee rate of \$342.00 for Fully Covered and \$211.00 Measure MM Units.
YES: 4 NO: None; ABSTAIN: None; ABSENT: 0. Carried: 4-0-0-0.
7. Discussion and Possible Action regarding Mid-Fiscal Year Budget Update (See attached report) See item #3 Motion to move this item to the next scheduled meeting.
8. 3Di Enhancements- Paperless Billing and Update to the 3Di Homepage (Staff presentation) See item #3 Motion to move this item to the next scheduled meeting.
9. Office Relocation process (verbal report only) See item #3 Motion to move this item to the next scheduled meeting.

10. Rent Board File Scanning Project Update (verbal report only) See item #3 Motion to move this item to the next scheduled meeting.
11. Future agenda items:
 - Rent Board Office Relocation Process and Progress
 - Rent Board Property Filing Project
 - Alternate Fee schedule for Affordable Units
12. Discussion and possible action to set the next meeting: Next meeting scheduled for Thursday, April 4, 2024 at 5:30 p.m.
13. Adjournment: M/S/C (Walker/Alpert) Motion to Adjourn. YES: 4 NO: None; ABSTAIN: None; ABSENT: None. Carried: 4-0-0-0. Meeting adjourned at 6:20 p.m.

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368

COMMITTEE: Soli Alpert, Nathan Mizell, Leah Simon-Weisberg, Dominique Walker (Chair)