



Rent Stabilization Board

RENT STABILIZATION BOARD
BUDGET & PERSONNEL COMMITTEE MEETING

Thursday, February 8, 2024 – 5:30 p.m.

Rent Stabilization Board Law Library – 2001 Center Street, 2nd floor, Berkeley

Minutes – *Approved*

1. Roll Call: Staffer DeSeana Williams called Roll at 5:36 p.m.
Members Present: Mizell, Alpert, Simon-Weisberg, and Committee Chair Walker.
Staff Present: S. Cole and D. Williams.
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of agenda: M/S/C (Alpert/Mizell). Motion to approve the agenda. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Motion Carried: 4-0-0-0.
4. Election of Committee Chair: (M/S/C) (Simon-Weisberg/Alpert) Motion to approve Commissioner Walker as Budget Committee Chair. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Motion Carried: 4-0-0-0.
5. Public Comment: No public comment.
6. Approval of the January 11, 2024, meeting minutes (attached to agenda): M/S/C (Alpert/Simon-Weisberg). Motion to approve the January 11, 2024 meeting minutes. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Carried: 4-0-0-0.
7. Discussion and Possible Action on the Rent Board Staffing Model modification: M/S/C (Simon-Weisberg/Alpert) Motion to recommend the Rent Board adopt Staffing Model Modification to the full board. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Carried: 4-0-0-0.
8. Discussion and Possible Action on the Process to Adopt the Fiscal Year 2024/25 Registration Fee for Fully Covered and Measure MM units (verbal only): Executive Director Williams provided the committee with an update on the Fiscal Year 24/25 fee discussion and informed the committee that additional reporting will be forthcoming at the February and March meetings. NO ACTION TAKEN
9. Office relocation process update (verbal report only): Executive Director Williams gave a brief update on the Rent Board office relocation. NO ACTION TAKEN

10. Future agenda items:

- ➔ Rent Board Office Relocation Process and Progress
- ➔ Rent Board Property Filing Project
- ➔ Budget Review update for Fiscal Year 2023/2024
- ➔ Process to Adopt the Fiscal Year 2024/25 Registration Fee
- ➔ Report on Reserve Budget Policy of similarly sized jurisdictions and institutions.
- ➔ Review of Commissioner Stipends for Meeting Absences.

11. Discussion and possible action to set the next meeting: Next meeting scheduled for Friday, February 23, 2024 at 11:00 a.m.

12. Closed Session: **CLOSED SESSION:** Public Employee Evaluation of Performance pursuant to California Government Code Section 54957(b)(1) Executive Director:
NO ACTION TAKEN

13. Adjournment: M/S/C (Simon-Weisberg/Alpert) Motion to Adjourn. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Carried: 4-0-0-0. Meeting adjourned at 6:21 p.m.

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368

COMMITTEE: Soli Alpert, Nathan Mizell, Leah Simon-Weisberg, Dominique Walker (Chair)