



Rent Stabilization Board

RENT STABILIZATION BOARD
BUDGET & PERSONNEL COMMITTEE MEETING

Tuesday, February 18, 2025 – 5:30 p.m.

Rent Stabilization Board Conference Room A – 2000 Center Street, Ste. 400, Berkeley

Minutes – *Approved*

1. Roll Call: Staffer DeSeana Williams called Roll at 5:34 p.m.
Members Present: Alpert, Kelley, Mizell, Walker.
Staff Present: D. Williams, S. Cole, and M. Brown
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of the Agenda: Motion by Alpert to move Agenda item #10 to proceed Agenda item #6 and to approve the February 18, 2025, committee meeting agenda. M/S/C (Alpert/Kelley). Motion to approve the agenda. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Motion Carried: 4-0-0-0.
4. Election of Budget and Personnel Committee Chair: Motion by Alpert to re-elect committee member Commissioner Walker as the new Chairperson. M/S/C (Alpert/Kelley) Motion to approve Commission Walker as new Chairperson. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Motion Carried: 4-0-0-0.
5. Public Comment: No public comment.
6. Approval of the October 3 and November 12, 2024, meeting minutes (attached to agenda): Motion by Alpert to approve the October 3 and November 12, 2024, Committee meeting minutes. M/S/C (Alpert/Mizell). Motion to approve the agenda. YES: 3; NO: None; ABSTAIN: 1; ABSENT: None. Motion Carried: 3-0-1-0.
7. Discussion and possible action regarding the End of the Pass-through reimbursement funding (Staff presentation): Finance Director Shamika Cole presented a PowerPoint to the committee detailing the reduced amount of the reimbursement funding for the Pass-through program and General Counsel Brown presented on the policy implications of continuing or not continuing the landlord action of pass-through. NO ACTION TAKEN
8. Discussion and Possible Action on the Rent Board Staffing Model Modification (Report attached): The Executive Director discussed the recommendation and report to adjust the staffing model to replace the Policy Director's position and recruit for an additional AOSII position. Motion to approve the Recommendation to modify the staffing model. M/S/C (Alpert/Walker) YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Motion Carried: 4-0-0-0.

9. Discussion and Possible Action on the process to adopt the Fiscal Year 2024/25 Mid-Year Budget Update (Report attached): Finance Director Shamika Cole presented a PowerPoint to the committee with the mid-year year-end budget update. NO ACTION
10. Discussion and Possible Action on the process to adopt the Fiscal Year 2025/26 Registration Fee for Fully Covered and Measure MM Units Year-end Budget Review (Staff presentation): Finance Director Shamika Cole presented a PowerPoint to the committee with the year-end budget. This presentation was discussion only. NO ACTION TAKEN
11. Future agenda items: None provided
12. Discussion and possible action to set the next meeting: The next meeting is scheduled for Tuesday, March 11, 2025, at 5:30 p.m.
13. Adjournment: M/S/C (Walker/Alpert) Motion to Adjourn. YES: 4; NO: None; ABSTAIN: None; ABSENT: None. Carried: 4-0-0-0. The meeting adjourned at 7:12 p.m.

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368

COMMITTEE: Soli Alpert, Nathan Mizell, Andrew Kelley, Dominique Walker (Chair)