



Rent Stabilization Board

RENT STABILIZATION BOARD
BUDGET & PERSONNEL COMMITTEE MEETING

Tuesday, June 3, 2025 – 5:30 p.m.

**Rent Stabilization Board Office – 2000 Center Street, Suite 400, Conference Room A,
Berkeley**

Minutes – Approved

1. Roll Call: Staffer DeSeana Williams called Roll at 5:39 p.m.
Members Present: Mizell, Alpert, Committee Chair Walker, Kelley.
Staff Present: D. Williams, S. Cole.
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of agenda: M/S/C (Walker/Mizell). Motion to approve the agenda. YES: 4; NO: None; ABSTAIN: None; ABSENT: 0. Motion Carried: 4-0-0-0.
4. Public Comment: No public comment.
5. Approval of May 1, 2025, meeting minutes: M/S/C (Kelley/Alpert). Motion to approve May 1, 2025, meeting minutes.
YES: 4 NO: None; ABSTAIN: None; ABSENT: 0. Carried 4-0-0-0.
6. Discussion and Possible Action regarding Fiscal Year 2024/2025 (Verbal): No Action Taken
7. Discussion and Possible Action regarding Recommendation to the full Board on the Adoption of a Fiscal Year (FY) 2025/26 Line-Item Budget, Staffing Model & Expenditure Level (staff Presentation and Report): M/S/C (Mizell/Walker).
Motion to recommend to the full Board the Adoption of a Fiscal Year (FY) 2025/26 Line-Item Budget, Staffing Model & Expenditure Level YES: 4 NO: None; ABSTAIN: None; ABSENT: 1. Carried: 4-0-0-0
8. Future agenda items:
 - ➔ Discussion regarding the practice/policy for setting salaries
 - ➔ Discussing possible incentives for different payment options, checks vs credit cards
 - ➔ Discussion on the Rent Board practice for handling Fraudulent checks and payments

9. Discussion and possible action to set the next meeting: Next meeting scheduled for September 4, 2025, at 5:30 p.m.
10. Adjournment: M/S/C (Alpert/Walker) Motion to Adjourn. YES: 4 NO: None; ABSTAIN: None; ABSENT: 0. Carried: 4-0-0-0. Meeting adjourned at 6:51 p.m.

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368

COMMITTEE: Soli Alpert, Nathan Mizell, Andy Kelley, Dominique Walker (Chair)