



Rent Stabilization Board

**RENT STABILIZATION BOARD**  
**BUDGET & PERSONNEL COMMITTEE MEETING**

**Tuesday, March 11, 2025 – 5:30 p.m.**

**Rent Stabilization Board Conference Room A – 2000 Center Street, 4<sup>th</sup> floor, Berkeley**

**Minutes – *Approved***

1. Roll Call: Staffer DeSeana Williams called Roll at 5:44 p.m.  
Members Present: Mizell, Alpert, Kelley. Absent: Committee Chair Walker.  
Staff Present: D. Williams, S. Cole, M. Brown, and D. Oliver.
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of agenda: M/S/C (Kelley/Alpert). Motion to approve the agenda. YES: 3; NO: None; ABSTAIN: None; ABSENT: 1. Motion Carried: 3-0-0-1.
4. Public Comment: No public comment.
5. Approval of the February 18, 2025, meeting minutes (attached to agenda): M/S/C (Kelley/Mizell). Motion to approve the February 18, 2025, meeting minutes. YES: 3 NO: None; ABSTAIN: None; ABSENT: 1. Carried: 3-0-0-1.
6. Discussion and Possible Action regarding the End of the Pass-through program funding (Report Attached): Motion to approve the recommendation to end the Pass-through reimbursement to tenants, but bring to the full board a discussion and possible action to end the pass-through for landlords. M/S/C (Alpert/Mizell) Motion to approve YES: 3; NO: None; ABSTAIN: None; ABSENT: 1. Motion Carried: 3-0-0-1.
7. Discussion and Possible Action on the Recommendation to Adopt the Fiscal Year 2025/26 Director Shamika Cole updated the committee on year-end and Mid-Year budget status and report. NO ACTION TAKEN
8. Future agenda items:
  - ➔ Discussion regarding the practice/policy for setting salaries
  - ➔ Discussing possible incentives for different payment options, checks vs credit cards
9. Discussion and possible action to set the next meeting: Next meeting scheduled for Tuesday, April 8, 2025 at 5:30 p.m.

10. Adjournment: M/S/C (Alpert/Mizell) Motion to Adjourn. YES: 4 NO: None; ABSTAIN: None; ABSENT: 1. Carried: 3-0-0-1. Meeting adjourned at 7:15 p.m.

**STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368**

COMMITTEE: Soli Alpert, Nathan Mizell, Andy Kelley, Dominique Walker (Chair)