



Rent Stabilization Board

RENT STABILIZATION BOARD
BUDGET & PERSONNEL COMMITTEE MEETING

Thursday, October 30, 2025 – 6:30 p.m.

**Rent Stabilization Board Office – 2000 Center Street, Suite 400, Conference Room B,
Berkeley**

Minutes – Approved

1. Roll Call: Staffer DeSeana Williams called Roll at 6:34 p.m.
Members Present: Mizell, Alpert, Committee Chair Walker, Kelley.
Staff Present: D. Williams, S. Cole.
2. Land Acknowledgment Statement: The Recording of the Land Acknowledgment Statement was played.
3. Approval of agenda: M/S/C (Alpert/Kelley). Motion to approve the agenda. YES: 4; NO: None; ABSTAIN: None; ABSENT: 0. Motion Carried: 4-0-0-0.
4. Public Comment: (1) Public Comment, acknowledging presence at the meeting.
5. Approval of June 3, 2025, meeting minutes: M/S/C (Kelley/Mizell). Motion to approve June 3, 2025, meeting minutes.
YES: 4 NO: None; ABSTAIN: None; ABSENT: 0. Carried 4-0-0-0.
6. Preliminary FY25 Year-End and FY26 1st Quarter Budget Update. The Finance Director provided Committee Members with a presentation on the budget update and agency revenue and expenditure levels for the year-end and the first quarter of FY26. No Action Taken
7. Update on Staffing, Recruitment, Systems, and Capacity Building. The Executive Director provided the Committee Members with an operational report on recruitment efforts to reach full capacity, as well as updates on the system and operational efficiencies. No Action Taken
8. Future agenda items:
 - ➔ Discussion regarding the practice/policy for setting salaries
 - ➔ Discussing possible incentives for different payment options, checks vs credit cards
 - ➔ Discussion on the Rent Board practice for handling Fraudulent checks and payments

9. Discussion and possible action to set the next meeting: Next meeting scheduled for December 2, 2025, at 5:30 p.m.

10. Adjournment: M/S/C (Alpert/Mizell) Motion to Adjourn. YES: 4 NO: None; ABSTAIN: None; ABSENT: 0. Carried: 4-0-0-0. Meeting adjourned at 7:26 p.m.

STAFF CONTACT: DéSeana Williams, Executive Director (510) 981-7368

COMMITTEE: Soli Alpert, Nathan Mizell, Andy Kelley, Dominique Walker (Chair)